

# STANDARD OPERATING PROCEDURE – ISPN ANNUAL MEETING POLICY FOR PAST PRESIDENTS & SENIOR MEMBERS

Title: Past Presidents' & Senior Members'  
registration fees for ISPN Annual Meetings

Number: 16

Date: May 2025 - Last review: September 2025

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## Statement of purpose:

To define the policy of the registration fees for ISPN annual meetings for past presidents and senior members of the ISPN.

## Related issues:

Support required from the ISPN Office / Administrative secretariat: maintain relevant information on ISPN website. In order for easy verification of below details.

## Context / Committee:

Membership, Annual Meeting

## Details:

The registration fee is defined per the following categories, and provided ISPN Membership is kept active:

1. Past presidents at completing their 5 years cycle (*following serving on the nominations committee*): 50% quote (= *early member rate for a given meeting*) up to 5 years after retirement\*.
2. Past presidents after 5 years of retirement\*: Accompanying person quote.
3. All past Executive Board members after 5 years of retirement\*: 50% quote.

4. All Senior Members after 5 years of retirement: 60% quote.

\* Proof of retirement may be requested.

*Policy for the remaining amount of registration dues*

The remaining amount of these registration dues to the annual meetings will be covered by the ISPN (not by the Congress organizer).

*Rights and Duties*

Such members will continue to have all the rights and benefits, as well as their duties, according to their membership categories.

**Review period:**

Every 2 years.