

Standard Operating Procedure (SOP) – Conflict of Interest statement

Title: Conflict of Interest statement

Number: 03

Date: 29 December 2023

Statement of purpose:

To ensure compliance and transparency of the Executive Board (EB).

Related issues:

Medtech compliance, Industry support, EB transparency

Context / Committee:

Executive Board, Ethics & Morals committee

Details:

- Each member of the Executive Board to fully complete and sign a declaration regarding any potential conflict of interest, i.e. financial (employment, equity, honoraria, consultancies, active patents, any other relevant financial interests) competitive (competing positions or appointments), personal (relationship/s), which may result in personal gain at the expense of the ISPN.
- The secretariat shall send the ISPN EB conflict of interest statement by electronic mail within 2 weeks following the appointment of the EB, and each member of the Executive Board shall fully complete, sign and return the statement to the secretariat within 2 weeks.
- The secretary shall ensure that this is newly implemented every year.

Review period:

Annually