

Last version 24-11-2013
INTERNATIONAL SOCIETY FOR PEDIATRIC NEUROSURGERY
EXECUTIVE BOARD MEETING – DETAILED AGENDA
Sunday, September 29th, 2013 – Mainz, Germany
Start Time: 10:15 AM [*time allocated in minutes*]

The decisions and specific discussions are in **blue** below each item
Missing South Africa finance: to be added

- 13.1 Presidential Welcome 15 min [10:15-10:30]**
President Kyu-Chang Wang
President Elect Gordon McComb
Secretary Shlomi Constantini
- 13.2 Minutes Previous Meeting (Sydney-2012) 5 min [10:30-10:35]**
Shlomi Constantini
Voting: **Approved** by all
- 13.3 Summary of EB Deliberations 10 min [10:35-10:45]**
Between Annual Meetings 2012 – 2013 Shlomi Constantini
PCO-SOPs-Wiki-Finance-Education
- 13.4 Annual Meeting Reports 30 min [10:45-11:15]**
2012 – Sydney Charles Teo (Only for report, 5 min)
Gaps in report noticed: KC will write a letter to CT
2013 – Mainz Wolfgang Wagner (10 min)
Report accepted with appreciation
2014 – Rio de Janeiro Francisco Salomao (5 min, remain for meeting)
Progress report accepted with appreciation
2015 – Shanghai (**timing..**) Jie Ma (5 min, remain for meeting)
Significant uncertainty about this meeting still exists
Registration fee must be reduced to Mainz numbers
As for PCO and accountability: KC will write a formal letter to JM
Timing of meeting to be closed within 2 weeks
A final decision should be taken before October 30th
2016 – Izmir Yusuf Ersahin (5 min, remain for meeting)
Nice video shown. YE met with Avital from Kenes

General comments on previous meetings where money was left in the hosting country due to local regulations:

Jeju: a comprehensive report has been submitted to education chair and will continue to be submitted until money is completely finished

Goa: a report has been submitted by Chandra: Some of the expenses seem high. It is requested to follow in the future ISPN rules with such matters. A yearly report should follow until money finished

South Africa: Graham should submit a report

13.5 Treasurer's Report **30 min [11:15-11:45]**
 Frederick Boop, Decisions on non-paying members
 RB, WH, GF & DC met with Louise G from Kenes
 Mechanism of transfer settled.
 Discussion about amnesty for those who have not paid for several years not concluded. It was decided that this sensitive issue will be "chewed" by Louise and our new treasurer and Membership chair
 KC to write a letter of appreciation to RB's secretary (DONE!)

13.6 Committee Reports **90 min [11:45-13:15]**

- a. Audit Hamilton Matushita (5 min)
 No comments
 Next year: treasurer and audit should communicate earlier
 Audit is also part of the reviewing process of past meeting budget
- b. By-Laws Chida Balasubramaniam (5 min)
 Previous Sydney decisions incorporated to website
 Suggestion to simplify membership categories delayed
 To be discussed between BL & Membership chairs
 The word "economic" to be changed to "socio-economic"
- c. Membership Yusuf Ersahin (10 min)
 Report on new members: Voting approved
 Stat on current membership geography provided
- d. Education *(including Korea scholarships)* Gianpiero Tamburrini (10 min)
 Long and elaborate report attached
- e. Communication Graham Fieggen (10 min)
 Long and elaborate report attached
- f. Ways & Means Douglas Cochrane (10 min)
 SOP approved
 Scholarships info to be added to website (DC)
- g. Scientific Young-Shin Ra (10 min)
 Timing issues as well as abstract system were discussed
 Decision: Process should start earlier
- h. Liaison SIOP issues Matthieu Vinchon (10 min)
- i. Ethics & Morals *(code of ethics)* Reizo Shirane (10 min)
 A proposal will be prepared for next year
 Based on other societies and perhaps controversial cases discussions
- j. Nominating Tad Tomita (10 min)
 See table attached: approved!

ISPN Nominating Subcommittee report:
Tomita (Chair), Steinbok, Mutluer, Sakamoto, da Cunha
ISPN officers and Chairs 2013-2014

President: Gordon McComb
 President –Elect: Chandrashekhar Deopujari
 Secretary: Shlomi Constantini
 Treasurer: William Harkness
 Annual meeting: Francisco Salamao
Committee Chairs:

Audit: Mike Handler (USA)
 Bylaws: Hamilton Matushita
 Education: Wan Tew Seow (Singapore); Vice-chair Gianpiero Tamburrini
 Ethics and Morals: Reizo Shirane
 Liaison: Matthieu Vinchon
 Membership: Wolfgang Wagner
 Communication: Doug Cochrane
 Scientific: Young-Shin Ra
 Ways and Means: Graham Fieggen
 Nominating: KC Wang
Non-voting:
 Historian: Carlo Mazza
 ChNS: Ezio DiRocco

- 13.7 Historian (10 min [13:15-13:25])**
 Carlo Mazza
 CM will work with Maurice Choux on digital archiving
- 13.8 Child's Nervous System 15 min [13:25-13:40]**
 Concezio Di Rocco Discussion on advertisements
 Agreement that EDR will approach Springer RE advertisements in CNS
 KC: Has asked EDR about having more of CNS papers downloaded for free
- 13.9 Future meeting sites 5 min [13:40-13:45]**
 Gordon McComb:
 For 2017 Japan with Mami Yamasaki as organizer
 As of next year, PCO will supply a table of site evaluation to president elect

Lunch: 13:45

New Business: Discussion Points

PCO:

KC, SC Kenes Rep: Avital Rosen, Louise Gorringer
 Combining website and administrator
 Q&A [30-40 min]
 Overview of signed contract and mode of collaboration were discussed and agreed upon

Annual membership fee discussion:

KC, Boop [10 min]
 Cheap Packages...
 Voting: approved! Membership for the printed option only will go up by 50 US\$
 Cheap packages have been agreed upon in principle
 W&M to prepare criteria

Bids for next meetings:

Gordon McComb: For 2017 Japan with Mami Yamasaki as organizer
 As of next year, PCO will supply a table of site evaluation to president elect

Update: The Shanghai crisis KC [15 min]

Wiki:

Rick Abbott [10 min]

Discussion [20 min]

Agreement on continuation of financial support up to 30KUS\$ next year

Agreement on no password for the Guide (open access)

Dr. Abbott may “experiment and further explore for one year” issues related to advertisements

After discussion and voting on this issue: 3 against

Establishment of an “editorial board”

Discussion on whether the “Guide” editor should become EB members: no conclusion since it may require changes in BL’s

“Membership” projects:

SC [10 min]

Task force to be established: Membership, Liaison, secretary, Kenes

Nomination Committee task force:

KC [10 min]

Task force to be established:

KC: chair to settle on a more clear and transparent process

Two members chosen later during the meeting

Dr. Nobuhito Morota (Tokyo, Japan, morota-n@ncchd.go.jp)

Dr. Adrian Caceres (San Jose, Costa Rica, neuroqx@gmail.com)

Conclusion: 17:30

Old and new EB gathering was held 0700 October 3rd

ISPN 2013 Mainz Meetings and Dates Summary

September 28 th	Saturday	1900	Arrival Com members Presidential dinner
September 29 th	Sunday	0830-1000	CNS editorial board
September 29 th	Sunday	0830-1000	Committee meetings
September 29 th	Sunday	1000-1800	EB meeting
September 29 th	Sunday		Pre-meeting seminars: Craniosynostosis and Nurses
September 29 th	Sunday	1900	Opening ceremony
September 30 th	Monday	1100	IHS
September 30 th	Monday	Evening	Rheinhessen
October 1 st	Tuesday	Free Afternoon	
October 2 nd	Wednesday	1500-1700	Business meeting
October 2 nd	Wednesday	1800	Buses leave Gala Dinner
October 3 rd	Thursday	0630	<i>"New & Old EB Gathering"</i>
October 3-4:	Thursday-Friday		IHIWG

SOP for Selecting Future Meeting Sites

May 22 2013

- (Body of decision) The Executive Board (EB) decides places for future meetings after a proposal is brought forward by the President-elect.
- (Extent of decision) The EB decides the future meeting sites by at least 2 years ahead but not more than 5 years in advance. For example, at the 2012 EB meeting, EB must have decided on meeting sites for 2014 and may decide on meeting sites up to 2017, but not for 2018 and thereafter.
- (Host) Only active members can apply to host a future meeting. A member can host the annual meeting only once in his or her life. The host must accept ISPN conditions before the ISPN finally grants the meeting to that host.
- (Schedule of decision) The Secretary finishes collecting applications for future meeting sites by 2 months before the EB meeting, which is planned to discuss this agenda and sends them to the President-elect within 7 days thereafter.
- (Application) Applications should be submitted to the Secretary by documents (hard copy or electronic document). The following items must be included: city, year of last previous meeting held in the city, venue, host, date, availability of accommodations, security, budget plan including expected number of participants and suggested registration fee, tax for money transfer out of the country, PCO (professional convention organizer) and insurance plan if Central PCO system of ISPN is not applied and any pre-requisites for domestic or international approval of the meeting.
- (Re-hosting) If a city has already been a hosting site for an annual meeting, it will become eligible again to host another annual meeting after 20 years from the last meeting.
- (Role of PCO in site selection) The PCO may assist the President-elect and the EB in the process by analyzing the proposals and scoring different relevant parameters
- (Proposal to EB) The President-elect reports the summary of applications and recommends the future meeting site by the order of priority. The following items are considered for priority decision: geographic rotation, history of previous meeting in the city and country, activities of host and host country in ISPN, economic stability and social security, ease of transfer, etc.
- (Report EB decision to Business Meeting) The result of decision on the future meeting site is reported to the closest next Business Meeting
- (Central PCO) The meeting host should work with central PCO of ISPN as the exclusive PCO if he or she has been asked so by EB at the time of meeting site decision.
- (Invitation to future meeting) All the members are formally invited before 2 years ahead of the annual meeting by announcement at the Business Meeting and website.
- (Monitoring of progress) The Secretary confirms the progress of the next annual meeting preparations and reports the results to EB.
- (Withdrawal/cancellation of meeting or its site) If a situation arises wherein it would not be possible to hold the annual meeting, for example, a natural disaster, terrorist attack or for any other reason, then the EB can look into, manage and take a decision on such of those affairs which need urgent attention. Withdrawal of meeting site or cancellation of meeting is decided by EB with the report of reasons by Secretary. Then it is reported to members immediately and at upcoming Business Meeting where the actions/decisions are ratified.
- (Replacement of withdrawn meeting site) Replacement of the withdrawn meeting site is decided by EB with recommendation by the President-elect. Suggested priority is as follows.
 - If the interval to the meeting is more than 2 years: select one site on the same continent among the failed ones at the corresponding bid.
 - If the interval to the meeting is less than 2 years but more than one year: move the next meeting site one year forward, if feasible.
 - If the interval to the meeting is less than one year then the meeting can be cancelled and the meeting is held in the following year as planned.

Newly decided meeting site is announced to members immediately and reported to upcoming Business Meeting. Each meeting host should know that the meeting could be held one year ahead if unexpected problems happen.

References 1: Constitution and Bylaws as of September 09 2012

Article V - Meetings

Section 1

The regular meetings of the ISPN shall be held at a time and place proposed by the Executive Board at least 2 but no more than 5 years in advance of the proposed meeting. It shall be the charge of the Executive Board to arrange a meeting annually.

Section 2

The Annual Meeting of the ISPN shall take place in rotation in various countries, by invitation of the active members of the Society. Such invitations shall be made for at least two years before the proposed Meeting.

Reference 2: Minutes of Executive Board meeting in Sydney, September 09 2012

12. 10. New Business

g. Annual Scientific Meetings. Hosting country rotation (Tadanori Tomita)

It was decided that if a city has already been a hosting site for an Annual Meeting, it would become eligible again to host another Annual Meeting after 20 years from the last meeting in such city.

ISPN 2012 – Sydney Report

Annual Meeting Revenue \$784,139

Registration Revenue Sponsorship Revenue

\$283,541.57

\$390,597 Loan C Teo \$110

Annual Meeting Costs \$783,808

Annual Meeting Balance \$330

Registration 952

Members/Non-Members/Resident 791

Accompanying Persons Registered 76 Nurses 10 Sponsors 75

Delegate Countries

Argentina, Australia, Belgium, Brazil, Buenos Aires, Bulgaria, Canada, Cape Town, China, Costa Rica, Czech Republic, Denmark, Ecuador, Finland, France, Germany, Hong Kong, Hungary, India, Indonesia, Israel, Italy, Japan, Jordan, Korea, Malaysia, Moscow, Netherlands, New Zealand, Oman, Paris, Saudi Arabia, Singapore, South Africa, South Korea, Spain, Sweden, Switzerland, Taiwan, Texas, Turkey, UK, USA

Feedback

Dear Charlie,

As I told you in person, this Congress was the best of the last 15 years. Congratulations.

Dear Charlie,

We are back from our trip to the land of Oz and the land of the Hobbits! What a great trip. I just wanted to send along a note of thanks for all of your help with the arrangements and accommodations - the trip went so smoothly and the organization just great. You and your staff were a pleasure to work with and the feedback has been outstanding from all involved - many thanks!

Hi Charlie,

The meeting was awesome. The venue was great. The hospitality was over the top. Luna Park was perfect - a bunch of stuffy brain surgeons sliding down in their jackets and ties.....and Leo Sayers - great fun. The night at the Government House was very special.

Rio Report

ISPN 2014 - RIO DE JANEIRO - PRELIMINARY BUDGET

		U\$
SERVICES	CONVENTION CENTER	94.471,20
	FOOD /BEVERAGE	11.768,00
	SOCIAL PROGRAM	43.090,00
	GALA DINNER	100.600,00
	GUESTS	4.440,08
	PROMOTION	22.240,00
	POSTING	1.200,00
	EQUIPMENTS	24.000,00
JZ BRASIL (PCO)	10% (+ EUR 10.000,00)	59.200,00
SECRETARY AT VENUE		18.400,00
MATERIAL		15.000,00
ASSEMBLY		13.000,00
TAXES		17.680,00
ACCOMPANYING PERSONS' PROGRAM		4.000,00
TOTAL OF EXPENSES		429.089,28
REGISTRATIONS	PARTICIPANTS	238.000,00
	AC PERSONS	6.000,00
SPONSORS	GOLD (U\$ 40.000)	80.000,00
	SILVER (U\$ 18.000,00)	54.000,00
	BRONZE (U\$ 10.000)	60.000,00
FUNDING		14.000,00
TOTAL REVENUE		452.000,00

PARTIAL BALANCE		22.910,72
SNCRJ (5%)		1.145,54
FINAL BALANCE		21.765,18

2013 ChNS Main Editor Report

In the 2012 calendar year, Child's Nervous System received 657 submissions and published 316 papers. Without taking the requested contributions into account, the rejection rate increased to 51%. As in previous years, the number of published pages (2196) exceeded the amount planned with the publisher (1872). Journal usage underwent changes similar to other comparable journals: a decrease in printed subscriptions compared to the previous years (from 65 to 48 by non-society member subscribers, from 321 to 150 by members of the ISPN or ESPN). Electronic subscriptions were 74 (ISPN) and 36 (ESPN), respectively. *(In other words, the option offered to ISPN members to subscribe for the printed or the electronic journal did not result in an increased numbers of subscribers. Actually, the total number of subscriptions dropped significantly: from 321 to 224. This datum however, should be interpreted in light of the current size of the ISPN membership).*

The Impact Factor dropped to 1,241, although the citations were more numerous than in 2010, when the IF was 1,341 and full text downloads had increased impressively: from 197,397, registered in 2011, to 242,421. Institutions with online access increased from 8,292 to 8,437 and the subscribing Consortia increased from 385 to 442.

By evaluating the type of articles downloaded it is apparent that most of them concerned basic sciences rather than clinical neurosurgery papers *(this datum should also be taken into account if increasing the IF is considered a primary goal).*

72% of the downloads were from the period of 1997-2011, 14% from the year 2012, and 6% were papers published before 1997.

With regards to the geographic distribution of the downloads, 33% came from North America (29% USA, 4% Canada), 31 % from Europe (6% Italy, 4% France), 24% from Asia-Pacific (11% China, 4% Japan, 3% Korea), 6% from Middle East, 5% from South America, 1% from Africa.

One hundred and seven of the 316 published papers originated in Europe (29 Turkey, 18 France and England, 17 Italy, 12 Spain 10 Germany). One hundred and five published articles came from Asia (19 China, 15 India). The Americas contributed with 95 articles (69 USA, 11 Canada, 11 Brazil), Africa contributed 7, and Australia contributed 2.

The analysis by Scopus shows that CNS competes with Acta Neurochirurgica, the official publication of the EANS, following in rank after the two major neurosurgical journals: J Neurosurgery and Neurosurgery *(This datum is particularly significant considering the relatively small number of pediatric neurosurgeons compared to general neurosurgeons).*

Finally, concerning the technical aspects, there was a further reduction in publication time, demonstrating the continuous commitment of Springer to the journal (from 23 to 19 days).

In conclusion, CNS maintains a good position among neurosurgical journals in spite of the ever-increasing number of comparable journals. It attracts contributions from all the continents, including from colleagues who are not members of our society . Owing to the attention of the publisher, who provided all the pages we required exceeding the allotted number for free, the journal continues to be an accessible forum also for colleagues who are practicing in developing countries. Such a characteristic might influence the IF negatively. It responds, however, to the main goal of our journal, which is to be an effective tool for promoting our specialty throughout the world so contributing to a better care of the pediatric population.

Respectfully submitted,
Concezio Di Rocco

ISPN 2013 Annual Treasurer's Report for Executive Committee Meeting

Accounting October 1, 2012 to September 1, 2013	2012	2013
Available Funds:		
Checking Account	\$344,105.03	\$400,220.53
CD \$100,000 (@1.46%)	\$101,282.12	\$101,383.45
CD \$50,000 (@3.55%)	<u>\$56,421.82</u>	<u>\$ 56,647.95</u>
	\$501,808.97	\$558,251.93

Income

Membership Fees	\$53,905.00
Springer Royalties	\$93,138.74
Repay Sydney Advance	\$24,975.00
Total	\$172,018.74

Meeting Income

ISPN Annual Meeting, Sydney, 2012

Income from Registration	\$283,541.00
Income from Sponsorships	\$390,597.00
C. Teo Loan	\$ 85,000.00
ISPN Loan	\$ 25,000.00
Total Income	\$784,139.00

Total Expenses **\$783,808.00**

Balance **\$331.00 (Australian)=\$303.63 USD**

Total Income **172,018.74 + 303.63=\$172,322.37**

Expenditures

Production Costs(Springer)

Check 1329	November 12, 2012	Online	\$2,322.36
Check 1330	November 12, 2012	Print	\$11,996.97
Check 1367	August 8, 2013		<u>\$45,552.71</u>
Total			\$59,872.04

Tax Filing

New York State	\$100.00
Citrin Cooperman	\$3,725.00

Bank Charges	\$ 657.14
Credit Card Fees	\$4,153.35
Abstracts Online	\$1,400.00
President's Scroll	\$ 831.63
Fedex	\$ 106.72
Moonbrand (webmaster fee)	\$6,000.00
Medical Editor (The Guide) (Arlene Stolper Simon)	\$10,075.00

Subtotal **\$86,920.88**

ISPN Teaching Courses

Education Committee budget 2013:

Manado, Indonesia, March 12-14	\$8,950.00
Kuala Lumpur, March 16-18	\$7450.00
Isla Margarita, May 27-28,2013	\$6,300.00
Nairobi, June 3-5,2013	\$5,200.00
Shanghai, June 22-23, 2013	\$10,150.00
ISPN/SIOP E-BTG symposium, Hong-Kong, September 24th, 2013	\$ 4,000.00
Udaipur, October 25-26 2013	*\$ 7,400.00
ISPN/KSPN fellowships Dec 2012/ October 2013	*\$ 5,744.00
Total	\$ 55,194.00*-13,144.00= \$42,050.00

*of which 13,144 USD outside the ISPN monetary bank credit account

Total Expenditures **\$128,970.88**

Anticipated Expenses

ISPN Annual Scholarships (7)

Dr. Aliasgar V Moiyadi	\$1500.00
Dr. Christian DEM Collins	\$1500.00
Dr. Samvel Sargsyan	\$1500.00
Dr. Alan Siu	\$1500.00
Dr Kara Krajewski	\$1500.00
Dr. David Ifeanyi Nwokeabia	\$1500.00
Dr. Neena Marupudi	<u>\$1500.00</u>
Subtotal	\$10,500.00

Total Expenses + Anticipated Expenses **\$139,470.88**

Annual Income minus Expenses	\$172,349.74
	<u>-\$139,470.88</u>
TOTAL	\$ 32,878.86

Membership Issues

Listed as Active last paid prior to 2008

Hani Ahmad Abdel Aziz

Listed as active last paid in 2008

Takuma Abe
 Yasuo Aihara
 Nejat Akalan
 JanPedro Aris-Ojeda
 Hiroaki Date
 Patrick Dhellemmes
 Seong-Ho Kim
 Tryggve Lundar
 Zanon-Collange Nelci
 Stefano Pezzotta
 Petr O Ruzicka
 Milind Sanke or Sankhe
 Anil Sivansankaran
 Mayu Takahashi
 Yuzuru Tashiro
 William Peter Vandertop

Listed as active last paid in 2009

Ibrahim Al Ahmed
 Vladimir Borisev
 Antonello Ceddia (changed to inactive 2013)
 Howard Eisenberg Moved to Inactive
 Roy T Daniel
 Antonio Germano
 Kemel Ahmed Gho Ghotme
 Yasuo Iwasaki (Withdrew this year)
 Hassan Kadri
 Vivek Anand Josan
 Yasuo Kawamura
 Hoon-Kap Lee
 Satoshi Matsumoto
 Akira Matsumura

Tamotsu Miki
Masakazu Miyajima
Hiroshi Mori
Kouzo Moritake
Kenichi Nishiyama
Hidehiro Oka
M. Memet Ozek
Kyong-Hon Pooh
Payman Vahedi (Actually new in 2008 never paid that I can tell)
Carlos Routaboul
John R Ruge
Takeyoshi Shimoji
Yoshio Takahashi
Jose Antonio Julia Velez
Francisco J Villarejo Ortega
Arturo Zuleta
Kiboi Zulus

Listed as Active last paid dues 2010

Edward S. Ahn
Uday Andar
Neil Buxton
Paul Chumas
Robert F. Cullin
Kim Dongho
Susan Durham
Wan-You Guo
Nejat Isik
Jan Jorgensen
Dongwon Kim
Raj Kumar
Jorge Lazareff
Helio Rubens Machado
Cormac O Maher
Young Seok Park
Hugo Pomata
Manish Ranjan
Mark Souweidane
Michael S Turner
Francesco Velardi
Benjamin Warf
Akira Yokota
Alexander Zouros

Owes 2011 only

James M. Drake
Se-Hyuck Park

Unpaid 2012 and 2013 Dues

Essam Al-Shail
Patricia Aronin
Ricardo Miguel Auad
Thomas Blauwblomme
Byung-Kyu Cho
Alan R. Cohen
Darach Crimmings
Soner Duru
Richard Edwards
Juan Bosco Gonzalez
Yoon Sun Hahn
William C. Hanigan
David H. Harter
Enrique Herrera
Marcia Homa
Mehmet Kazan
Charles Kondaceski
G. Samson Sujit Kumar Gaddam
Shailendra Magdum
Vladimir Mircevski
David Moss
Valeria Muoio
Waleed Murshid
Trimurti Nadkarni
Hideki Ogiwara
Fernando Palma
Ann Ritter
Suresh Sankhar
Suzanna Serra
Varindera Singh
Ashtosh Singhal
Sandeep Sood
Theodore Spinks
Muhammad Zubair Tahir
Muhamad Thohar
Shungu Ushewokunze
Sergio Valenzuela

Unpaid 2013 Dues

David Allcutt
Venkataraman Balakrishnan
Liana Beni Adani
Burcak Bilginer
Massimo Caldarelli
Guiseppe Cinalli
Alexandru-Vladimir Ciurea
Avi Cohen
Jose Aloysio Da Costa Val
Rob T.H. De Jong
Charles Duncan
Mostafa ElKhashab
Volkan Etus
Jean P. Farmer
Dhrmendra Ganesan
Nurperi Gazioglu
Timothy Merrill George
P. Langham Gleason
Serge K. Gorelyshev
Liliana Goumnerova
Daniel Guillaume
Abilash Haridas
Hassan Kadri
Karl Kothbauer
Meng-Fai Kuo
Sean M. Lee
Elizabeth Ann Lewis
Ashok Mahapatra
Catherine A. Mazzola
David McAuley
C. Scott McLanahan
Martina Messing-Juenger
Kyung Soo Min
Sanjay Misra
Thomas E. Moriarty
Nobuhito Morota
Rathnasabapathy Murali
Dimitrios Nikas
W. Jerry Oakes
Joachim Oertel
Shizuo Oi
Humphrey Okechi
Oleg Pak
Tae Sung Park
Jogi V Pattisapu
Angela Price
Jeffrey Pugh
Young- Shin Ra
Ali Raja

Rakesh Ranian
Catherine Ruebenacker-Mazzola
James T. Rutka
Francesco Sala
Steven Schneider
R. Michael Scott
Spyridon Sgouros
Kyu-Won Shim
Keiji Shimizu
Freddrick Sklar
Charles Stevenson
Ichiro Sugiyama
Dale Matthew Swift
Hiroshi Takahashi
Izabela Tarasiewicz
Ulrich-Wilhelm Thomale
Sahas Udayakumaran
Oliver Vernet
Rita Delgado Villora
Bradley Weprin
Mami Yamasaki
Kook Hee Yang
Soo-Han Yoon
Michel Zerah

ISPN Excel Spreadsheet

The following members are on the list twice membership database

David Allcutt
Patricia Aronin
Robert F. Cullen
Miguel Ibanez
Charles Kondageski
Ma Jie
Juan F Martinez-Lage
Cynthia (Cindy) Molloy
John Kaboyo (John K) Mugamba
Mahmoud G. Nagib
Milind S Sanke/ ?Milind S. Sankhe

CHANGES:

Angela Price should be changed to Active
Benedict Rilliet change to Senior
Martin Tisdall (I cannot locate this person at all)
Yasuo Iwasaki Withdrew change from Active
Julius Kiboi (I Cannot locate this doctor on any of my spread sheets back to 2006)
John Landry (Cannot locate this doctor on any of my spread sheets back to 2006)
Kyung Soo Min change to Active
Benedetta Pettorini is listed as candidate change to Active new Goa
Muhammad Z Tahir listed as candidate change to Active as of 2011

Ways and Means

Vancouver BC CANADA
2013-08-16.

Report on the activities of the Ways and Means Committee (2012-2013).

To Dr. Shlomi Constantini, Secretary of ISPN
Dear Mr. Secretary,

The Ways and Means Committee developed two main activities during this year:

1. To evaluate applications and decide on the winners of scholarships to attend the 2013 Annual Meeting of the ISPN in Mainz Germany;
2. To establish the terms of reference for a future Traveling Fellowship and
3. To draft terms of reference for future award recognizing the best paper presented by a trainee at the annual meeting

1. Scholarships to attend the Annual ISPN Meeting in Mainz: After a careful analysis, the Ways and Means Committee decided to grant scholarships considering the information given by the applicants and the criteria displayed on ISPN's web site, as can be seen below:

1. Neurosurgeons in training with paper (platform or poster presentation) submitted and accepted by ISPN Scientific Committee;
2. Age less than 35 years;
3. Written proof of annual income;
4. Letter of reference from their Chairman or an active ISPN member;
5. No award recently received.

Seven scholarships were granted to the following applicants:

Aliasgar V Moiyadi Mumbai India

Profile of Pediatric brain tumors at a tertiary care Neuro-oncology Centre – Patterns of care and perioperative outcomes

Christian Collins UK

Long, subcutaneous, tunnelled External Ventricular Drains, a novel approach to reduce infection rates and inadvertent migration

Samuel Sargsyan Armenia

About the treatment of open forms of spina bifida in infants

Alan Siu US

Cerebellar Mutism Syndrome: A significant reduction in incidence with a multivariate analysis of associated risk factors and

Contemporary Management of Intracranial Ependymomas in Children

Kara Krajewski Germany

Residual Tumor in Pediatric Ependymoma: Surgical Difficulties and Neurological Outcome

David Nwokeabia US

Does the presence or development of hydrocephalus affect the prognosis for diffuse intrinsic pontine glioma?

Neena I Marupudi US

Use of apparent diffusion coefficient mapping in medulloblastomas

One applicant (Awadhesh K Jaiswal) did not meet the criteria for age and position.
One applicant (Samuel Sargsyan) requested a letter from the ISPN to support his German visa application. This was provided.

2. Traveling Fellowship: The EC requested that the terms of reference be used to create a standard operating procedure for the traveling fellowship. The draft is attached. The committee welcomes input.

The drafting of this SOP has raised the following questions for discussion:

1. *Eligibility for the award: surgeons in training or within the first 10 years of practice* from developing countries who provide proof of financial need. Developing countries are defined by the WHO.
2. *Up to 2 Awards*, to permit applicants to receive the award a second time.
3. *Process for Selection and Timing of awards (see draft SOP)*.

3. ISPN Named Honorary Scholarship: The EC requested that terms of reference be developed that would support the creation of an ISPN Honorary Scholarship to recognize most outstanding abstract submitted to the annual ISPN meeting by a surgeon in training. The committee debated the possibility of a perceived overlap of this award with the Raimondi award. Based on the EC instructions, this award need not conflict with the Raimondi award, given its focus. Draft Terms of References are attached.

Respectfully submitted,

D D Cochrane
Chair, Ways and Means Committee

W&M Topics to Discuss

Membership Fee Decision Goa

Liaison Committee

Report of the liaison committee 2013-09-15

Constitution of the committee

Chair: Matthieu Vinchon
Europe: Federico Di Rocco (France)
Africa: Anthony Figaji (South Africa)
Asia: Sandip Chatterjee (India)
North America: Sandrine de Ribaupierre (Canada)
South America: Sergio Cavalheiro (Brazil)
Special member liaising with the SIOP: Guirish Solanki (UK)

Liaison ISCFs

Agent: F di Rocco
Contact: I Mathijssen, secretary and treasurer of the ISCFs
Aims: Re-assert the presence of neurosurgeons in collaboration with plastic surgeons
Action: Elaboration of the program ISCFs meeting, (Tokyo 2015)
Prospective/pending questions

Liaison ESCFS

Agent: F di Rocco
Contact: E Arnaud, president of the ESCFS
Aims: Assert the presence of neurosurgeons in collaboration with plastic surgeons
Action: Organize sessions with neurosurgical topics for the oncoming meeting (Paris September 25th-27th 2014)
Prospective/pending questions

Liaison ISHCSFD

Agent: M Vinchon
Contact: Michael Williams, president of the ISHCSFD
Aims: Promote basic and clinical research; dialogue between adult and pediatric hydrocephalus specialists
Action: Hydrocephalus session ISPN 13 Mainz
Prospective/pending questions

Liaison EANS

Agent/Contact: S Constantini
Aims: Increase relations between adult and pediatric neurosurgery in Europe
Action: Pediatric session in meeting of the EANS
Prospective/pending questions: Promote ISPN membership among EANS members; establish guidelines on the child-to-adult transition?

Liaison ESPN

Agent: F di Rocco
Contact: G Tamburrini
Aims: Education, inclusion of G Tamburrini in the education committee of the ESPN
Action:

Prospective/pending questions: Promote ISPN membership among ESPN members

Liaison Indian SPN

Agent/contact: S Chatterjee

Aims: Education, inclusion of G Tamburrini in the education committee of the ESPN

Action:

Prospective/pending questions: Recruit members of the ESPN into the ISPN

Liaison SIOP

Agent: G Solanki

Aims: Promote collaboration and éducation in neurooncology, affirm the neurosurgical role in the elaboration of protocols, definition of neurosurgical perspective in initial surgery, reoperation, management of tumoral hydrocephalus...

Action:

Prospective/pending questions:

Joint committee for education of the ISPN and SIOP; course in 2014 in Toronto

Elaborate curriculum

Funding of participants

Elaborate guidelines?

Membership Committee Reports

2013 MEMBERSHIP COMMITTEE REPORT – YUSUF ERSAHIN

The International Society for Pediatric Neurosurgery, Membership Committee Report

At the present time, we have 488 members. There are 31 senior, 3 associate and 4 candidate members.

Professor R. Michael Scott was recently approved as a senior member.

The names of the ISPN membership applicants who have fulfilled the all criteria are shown in Table 1 and 2. \

Table 1: Candidates for active membership.		
Name	Family Name	Country
1. Laurie L.	Ackerman	United States of America
2. Djamila	Benderbous	Egypt
3. Samuel Valenzuela	Córdova	Chile
4. Tony Alexander	Elias	United Kingdom
5. John Murage	Gachiani	United States of America
6. Murat A.	Geyik	Turkey
7. Akira	Gomi	Japan
8. William	Gump	United States of America
9. Elvis J	Hermann	Germany
10. Gregory W.	Hornig	United States of America
11. Shunsuke	Ichi	Japan
12. Sebastian G	Jaimovich	Argentina
13. James M.	Johnston, Jr	United States of America
14. Jothy	Kandasamy	United Kingdom
15. Colin J.	Kazina	Canada
16. Ji Yeoun	Lee	South Korea
17. David Chyi Yeu	Low	Singapore
18. Márcio Ferreira	Marcelino	Brazil
19. Ganesalingam	Narenthiran	United Kingdom
20. Aurelia	Peraud	Germany
21. Stephanie	Puget	France
22. Rajesh	Reddy	Australia
23. Jonathan	Roth	Israel
24. Kazuaki	Shimoji	Japan
25. Gurmit	Singh	Malaysia
26. Mirna	Sobana	Indonesia
27. Ivan J.	Sosa	Puerto Rico
28. Jessica	Ternier	France
29. Javier	Terrazo-Lluch	Mexico
30. Vassilios K	Tsitouras	Greece
31. Takao	Tsurubuchi	Japan

Active membership applications	
Countries	No.
Argentina	1
Australia	1
Brazil	1
Canada	1
Chile	1
Egypt	1
France	2
Germany	2
Greece	1
Indonesia	1
Israel	1
Japan	4
Malaysia	1
Mexico	1
Puerto Rico	1
Singapore	1
South Korea	1
Turkey	1
United Kingdom	3
United States of America	5

Table 2: Candidates for candidate membership.		
Name	Family Name	Country
1. Dario J.	Englot	United States of America
2. Yasser Aftab	Jeelani	United States of America
3. Mazin S.	Mohammed Jawad	Iraq
4. Dan	Ochieng	Kenya
5. Rajendra	Shrestha	China, People's Republic of
6. Martin M.	Tisdall	United Kingdom
7. Timothy W.	Vogel	United States of America

Candidate Members

I created a database regarding the ISPN members.

My suggestions for the membership application are as follows:

A field for photograph should be added in the application form on the web.

The application must be completed within a year.

All members list, list of deceased, senior, active, associate and candidate members are enclosed.

Sincerely,

Yusuf Ersahin, M.D.

Chair,

Membership Committee

International Society for Pediatric Neurosurgery

Education Committee Report: 2012-2013

The last course organized for 2012 by the ISPN Education Committee, officially included among educational activities of 2012, was held in New-Delhi, India on November 1-2. Having been held after the ISPN meeting in Sydney the results of this course have not yet been reported and are presented here.

The local organizer was Dr. Deepak Gupta from AIIMS.

The invited ISPN Faculty included:

1. Shlomi Constantini
2. Concezio Di Rocco
3. *James Goodrich
4. *Robert Keating
5. Dachlin Pang
6. Guirish Solanki
7. Gianpiero Tamburrini

**Due to the extremely adverse climatic conditions in the Eastern US at the time of departure, James Goodrich and Robert Keating were ultimately unable to join the rest of the invited faculty.*

During the first day of the course the morning was dedicated in its first part to the management of Hydrocephalus, focusing on the comparison between shunt procedures and ETV; the second part was dedicated to the management of children with craniosynostosis.

The afternoon of November 1st was dedicated to three “hands-on” workshops that were organized in the laboratory area of AIIMS and dedicated to a) the use of high speed drills for craniofacial surgery, b) instrumentation for cranio-vertebral junction abnormalities and spinal deformities, and c) hydrodynamics of CSF shunts. These sessions were particularly appreciated, sold out quickly and had a waiting list. Respective case discussions were held at the end of the workshops.

The second day of the course was divided in two main sessions dedicated to a) the management of spina bifida and b) the management of craniopharyngiomas, with particular reference in both cases to comparisons between aggressive and conservative approaches.

A short additional intermingled session requested by the local organization was dedicated to the role of antenatal surgery for the management of spina bifida.

Dr. Martina Messing Juenger discussed history, premises, and indications, presenting a video of the surgery reporting preliminary results from the German study group. The topic was discussed with local neurosurgeons and gynaecologists in order to explore the possibilities of starting a prenatal surgery protocol for spina bifida in India.

According to the final report by the local organizers, over 300 people registered to attend the course (126 doctors and 174 nurses).

2013 Educational Courses

Five ISPN educational courses have been concluded during the current year between January 1st and June 30th.

1) The first course was held in Manado, North Sulawesi, Indonesia, on March 12th-14th 2013, organized locally by Prof. Eko Prasetyo. Course topics included:

- Brain tumors
- Craniosynostosis
- Head injury

The course was attended by around 110 local participants, including staff pediatric neurosurgery members, residents in neurosurgery, and medical students. The ISPN faculty was composed of:

C. Deopujiari (Mumbai, India), Tony Figaji (Cape Town, South Africa), J. Hinojosa (Madrid, Spain), Wan Tew Seow (Singapore), G. Tamburrini, (Rome, Italy), T. Tomita (Chicago, USA)

The level of English comprehension and speaking by attendees was publicized and confirmed locally to be adequate for completing an anonymous evaluation questionnaire prepared and distributed to all delegates. The questionnaire included a section for each faculty member, including an evaluation of the course content, clarity of the presentation, and quality of the material.

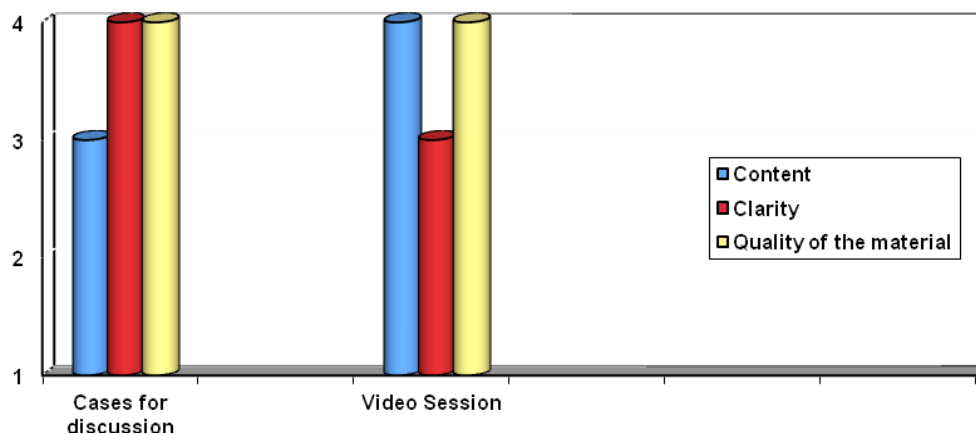
Of 110 participants, 87 questionnaires were returned. The following graph illustrates the mean score for the different sessions:

=

Graphic legend: 1=Not sufficient; 2=Sufficient; 3=Good; 4=Excellent

The overall evaluation of the oral sessions was *Good* with none of the participants expressing votes of insufficiency in the various parts of the administered questionnaire.

The afternoon sessions were mostly dedicated to interactive discussion based on clinical cases and videos, focusing on the main topic of the morning sessions. As shown in the following graphs, the evaluation of these interactive sessions was overall encouraging, as they were considered significantly instructive.



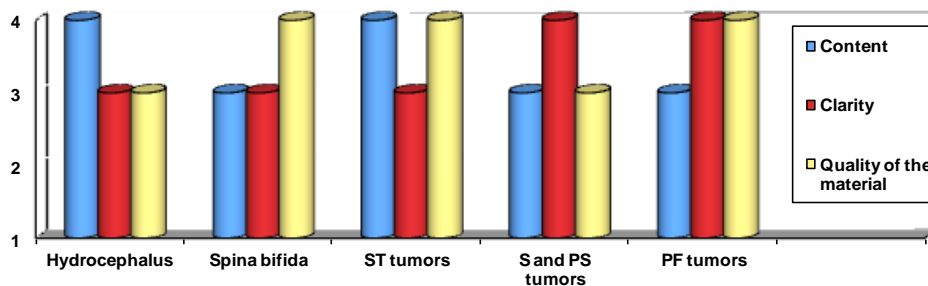
2) The second educational course was held in Kuala Lumpur, Malaysia, on March 16th-18th , organized locally by Dr. Azmi Alias. Course topics included:

- Hydrocephalus
- Spina bifida
- Supratentorial tumors
- Sellar and parasellar tumors
- Posterior fossa tumors

The ISPN faculty was composed of:

B. Chidambaram (Chennai, India), S Mutluer (Izmir, Turkey), P Steinbok (Vancouver, Canada), G. Tamburrini (Rome, Italy), T. Tomita (Chicago, USA), KC Wang (Seoul, Korea)

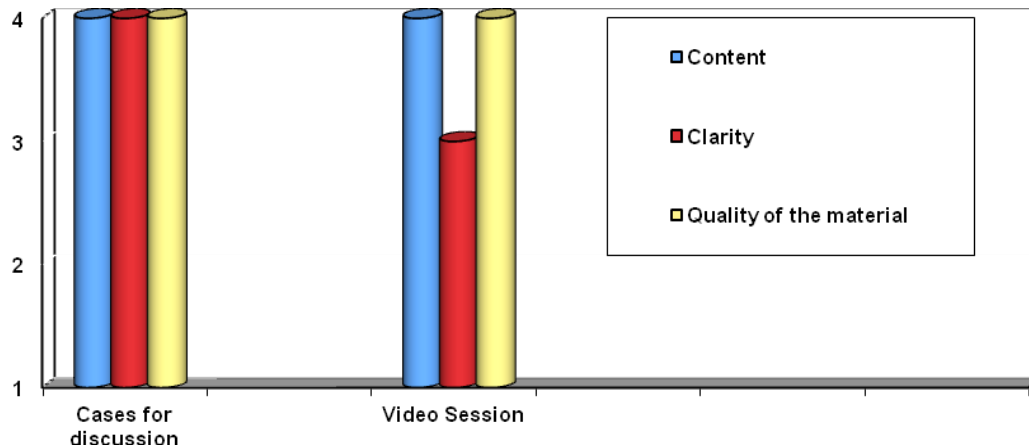
The number of participants was 85, represented essentially equally by staff neurosurgeons interested in pediatric neurosurgery, staff nurses, medical practitioners, and neurosurgeons practicing pediatric neurosurgery as the main part of their activity. The programme organization for this course was similar to the previous one, with morning sessions dedicated to oral papers and afternoon sessions focusing on discussion of cases and video demonstrations. English comprehension was good at all levels, which was beneficial for both the discussion at the end of the lectures and participation during case discussions. A course evaluation questionnaire was obtained also in this case (70 questionnaires received back from 85 participants). A graphic representation of the mean scores for the different sessions is displayed here.



Graphic legend: 1=Not sufficient; 2=Sufficient; 3=Good; 4=Excellent

Course content and quality of the material were the most satisfying according to the attendants. A deeper analysis of the answers shows that 20% of the responders rated “clarity of exposition” as only “sufficient”. This opinion was mainly expressed in questionnaires completed by staff nurses, suggesting for the future that we should obtain a clearer understanding of the people registered for the course and simplify oral papers if a less specialized group of participants is expected.

Cases for discussions and video sessions enjoyed the direct participation of local faculty together with the international faculty members and were almost unanimously reported as the most appreciated part of the course.



Graphic legend: 1=Not sufficient; 2=Sufficient; 3=Good; 4=Excellent

3) A third course was concluded in Isla de Margarita, Venezuela, on May 27th-28th, organized locally by Dr. Juliao Velez, president of the Pediatric Chapter of the Venezuelan Society of Neurosurgery. The course was scheduled as a pre-meeting event of the Spine Chapter of the National Neurosurgery Society; significant help with the local organizers of this course was provided by Graciela Zuccaro. Course topics included:

- Craniovertebral junction malformations
- Vertebral trauma
- Spina bifida
- Hydrocephalus
- Lateral and third ventricle tumors; posterior fossa tumors

The ISPN faculty was composed of: A. Caceres (Costa Rica), S. Cavalhero (Sao Paulo, Brazil), A. Di Patri (Chicago, USA), G. Tamburrini (Rome, Italy), G. Zuccaro (Buenos Aires, Argentina)

The number of participants was 90, mostly represented by staff neurosurgeons and neurosurgery residents interested in pediatric neurosurgery. Simultaneous translation was provided by the local organizers, providing significant help with interaction between faculty and participants. The programme was smoothly organized in terms of time and included extensive discussion at the end of each topic. The topics that gained a higher success in this context were craniovertebral junction pathologies and the management of both fetal hydrocephalus and spina bifida in utero, these two last attracting particularly the attendants investigating the possibility of starting in-utero management of CNS malformations in Venezuela, where the rate of this kind of disease is still high. Official recognition of the quality of the course was given to all the faculty by the President of the Venezuelan Society of Neurosurgery at the conclusion of the course activities, based on the highly favourable opinion spontaneously presented to him by the attendants.

4) The fourth ISPN educational course was held in Nairobi, Kenya, June 3rd-4th, organized locally by Prof. Nimrod Mwangwombe. The ISPN faculty was composed of: G. Tamburrini (Rome), A. Figaji (Cape-Town), J. Hinojosa (Madrid), Liana Beni Adani (Tel Aviv), B. Chidambaram (Chennai).

The first day of the course was dedicated to single sutures and complex craniosynostosis. Oral paper presentations alternated with demonstrations of surgical techniques and practical discussion on the management of (mostly) simple and typical cases.

On the second day a workshop on neuroendoscopy was organized with the support of Karl-Storz. After a series of lectures given by the faculty on neuroendoscopic instrumentation indications for neuroendoscopic procedures and endoscopic anatomy, a practical session utilizing fluid-filled plastic models was held, during which the attendants could practice instrument preparation, orientation inside a fluid-filled model of the ventricular cavity, and most common endoscopic procedures. The total number of participants was 35, mostly residents in neurosurgery at Nairobi National University and staff neurosurgeons of Nairobi Kenyatta National Hospital. This part of the workshop was particularly appreciated by the students, most of them being at their first approach to the use of neuro-endoscopes.

5) The last completed ISPN educational course was held in Shanghai, China, on June 22nd-23rd, at the occasion of the 2013 China Pediatric Neurosurgery Forum, locally convened by Prof. Jie Ma. ISPN invited speakers were: H. Machado (Sao Paulo), P. Steinbok (Vancouver), G Tamburrini (Rome), KC Wang (Seoul), TT Wong (Taipei). This year was the third consecutive year of presence of the ISPN as support to the development of Pediatric Neurosurgery in China. Thanks to this participation, ISPN representatives could be present at the official foundation of the Chinese Society for Pediatric Neurosurgery, legally established in China on June 22nd 2013, the first day of the ISPN course.

The scientific programme of this year's ISPN course focused on two topics: epilepsy surgery and spina bifida. The course program included a mixture of ISPN-invited faculty papers with local speaker talks on multiple topics, all related to pediatric neurosurgery. A point of strength of this year was that, based on previous experiences, a continuous simultaneous translation was sponsored by the ISPN, benefiting the interaction between international and local faculty. An improvement that is suggested for forthcoming years is to separate the part of the Forum programme which is under ISPN educational control from the local presentations that are not related to the topics selected for the educational course. Practical discussion on the management of simple as well as unusual cases once again represented a point of strength and was very appreciated by the audience. According to Je Ma's report, the meeting was ultimately attended by 287 neurosurgeons from China and neighbouring countries.

Educational Courses Activities Scheduled for the Immediate Future

1) One further course has been scheduled for Udaipur, India, next October 25th-26th. Topics selected for this course are:

- Supratentorial CNS tumors
- Traumatic spine and brain injury
- Epilepsy surgery

ISPN representatives that will participate in this course as faculty will be: T T Wong (Taipei), W Harkness (London), S. Bhatia (Miami), G. Fieggen (Cape Town) and G Tamburrini (Rome). The course will immediately follow the 2013 meeting of the Indian Society for Pediatric Neurosurgery. The scientific programme has been coordinated by myself, C Deopujiari, B Chidambaram, and S Chatterjie.

2) The ISPN Education Committee has also given its support to the organization of a joint course in neuroncology that has been organized by the Liaison Committee of the Society, to be held in Hong-Kong, China, on September 24th. Main topics are posterior fossa tumors, optico-chiasmatic tumors, and germ cell tumors. S Chatterjie (Kolkata), Jii Hoon Phi (Seoul), and Wan Tew Seow (Singapore) have been selected among the faculty proposed by the ISPN Liaison Committee (responsible for the scientific programme of this event) to represent the society during this course and will be partially reimbursed for their travel expenses by Education Committee funds.

Fellowships

As some of you might already know, profits of the ISPN meeting of 2010 in Jeju Island, South Korea have been approved to be allocated to sponsor joint ISPN/KSPN (Korean Society for Pediatric Neurosurgery) fellowships. The total amount was originally K\ 13,822,301 (12.872.71 USD). From December 2012 through October 2013, two fellowships have been awarded. The report from KC Wang of the details of the two awarded recipients is reported as follows:

1st recipient:

Dr. Phoufay Vilaixane, Mittaphab Hospital, Vientiane, Lao PDR (Laos), phouf50vilaixane@gmail.com. Fellowship of 60 nights at Seoul National University Children's Hospital (Dec 12 2012 - Feb 14 2013). Total amount of money awarded: K\ 3,643,200 (3.392,91 USD)

2nd recipient:

Dr. Mirna Sobana Adriansyah, Hasan Sadikin Hospital, Bandung-Jawa Barat, Indonesia, mirnaspbs@gmail.com. Fellowship of 45 nights at Seoul National University Children's Hospital (Aug 27 2013 - Oct 10 2013). Total amount of money awarded: K\ 2,604,400 (2.425,48 USD)

Current fund balance (after 2 recipients):

K\ 7,574,701 (7.054,32 USD)

Survey

A support has been given as Education Committee representative to a survey that has been proposed by Paul Steinbok and recently completed to be spread by e-mail among all ISPN members through the Communication Committee. The object of the survey is the management of postoperative pseudomeningocele and is divided in two main parts, one dedicated to posterior fossa pseudomeningoceles after posterior fossa tumors surgery, the second to the management of pseudomeningoceles after surgery for occult spina bifida. The questionnaire is of immediate impact and very easy to complete, and is, very probably keen to give many points of reflection on a very controversial issue. A link to the survey is posted on the Education page of the ISPN website.

Budget

Education Committee Budget 2013:

Manado, Indonesia, March 12-14	\$8,950.00
Kuala Lumpur, March 16-18	\$7,450.00
Isla Margarita, May 27-28,2013	\$6,300.00
Nairobi, June 3-5,2013	\$5,200.00
Shanghai, June 22-23, 2013	\$10,150.00
ISPN/SIOP E-BTG symposium, Hong-Kong, September 24th, 2013	\$4,000.00
Udaipur, October 25-26 2013	*\$7,400.00
ISPN/KSPN fellowships Dec 2012/October 2013	*\$5,744.00
Total	\$55,194.00*

*of which 13,144 USD outside the ISPN monetary bank credit account

ISPN Courses: 2014

The ISPN courses planned for 2014 are summarized in the table below:

Date	Site	Local organizer	Topics
December 9 th -11 th	Moscow	S. Gorelishev	In utero surgery for hydrocephalus and open spina bifida Post-haemorrhagic hydrocephalus
March 10 th -13 th	Cradle of Mankind South Africa	G. Fieggen	Hydrocephalus Craniosynostoses Peripheral nerve surgery Posterior fossa tumors Brain injury
Mid April	Phnom Penh Cambodia	Im Sophorn	To be established
Mid May	Medellin, Colombia	Eduardo Cortés	To be established
Mid June	Nairobi, Kenya	Nimrod Juniahs Mwang'ombe	Brain tumors
Second week of July	China	Jie Ma	To be established
First week of October	India	C. Deopujiari	Brain tumors Spinal cord tumors

Wiki: Preface Rick Abbott

Vision for the future...

The future for *The Guide* is hard to predict at this point as we have not gone public so can only conjecture about the response from 1) our members, 2) the world's community of pediatric neurosurgeons, 3) physicians and others in training and 4) others including the public at large who might be interested in *The Guide's* topics. The level of interest will obviously determine to large extent the future for *The Guide*. Obviously, it is my hope that *The Guide* will assume a rapid position of prominence for authoritative information about our field. With this should come interest on the part of pediatric neurosurgeons in maintaining this position, especially since it will be a free access source for information that will help in establishing a standard for care of children with neurosurgical illnesses.

Updating Mechanism

The Guide was set up to act as an edited Wiki so one of its strengths will be accommodating rapid updating by anyone who feels that this should take place. Consequently, any reader can, and will be encouraged, to provide to the editors any and all information they feel is needed on a given topic to keep it current. Each page on *The Guide* has, at the bottom, two links for doing this. First, there is the link, "Add child page" that when clicked will take the reader to a WYSIWYG text editing page where they can add a page of text, an image or a video clip. Secondly, there is the link "Add comment" that will activate a text box in which a reader can comment on the material on the page. An example of such a comment can be found at the bottom of the video page on my chapter on Intramedullary Spinal Cord Tumors
<<http://guide.ispneurosurgery.org/book/The%20ISPN%20Guide%20to%20Pediatric%20Neurosurgery/Tumors%20of%20the%20Nervous%20System%20In%20Children/Spinal%20Tumors/Intramedullary%20Spinal%20Co-16>>. Material submitted as either a Child Page or Comment will pass through a editorial hierarchy to the editor in chief who will have the sole capability of allowing the material to go live on the site. I envision this as being the main route for keeping the site current but we may have to monitor things and ask for updating if appropriate. This could be done by the editorial committee of *The Guide* or by the Communications or educational committee of the ISPN.

Financials

There are obvious financial earning potentials for *The Guide*. One could consider a subscription fee for access but I would be saddened by such a turn. This is a revolutionary project that speaks to the core of our mission, providing information about the state of art of our specialty to physicians and the public throughout the world. What I am so attracted to is that it is a very in-depth coverage and, unlike any other such source, can be provided to anyone with Internet access free of charge. As such, it directly serves our mission and, provided the usage is broad, will also allow the ISPN to contribute in a large way to the establishment of the standards for caring for neurosurgical illnesses in children.

There are other means for income that we could exploit that would not limit access to the site. We can consider selling advertising space. If this option is used it should be done with careful thought. We all dislike websites that are top heavy with advertising that fights for our attention. I would not be in favor of such advertising on pages anywhere on the site. I do think that we could consider targeted advertising. Specifically, we could sell ad space on child pages that are specifically devoted to discussions about a particular device or drug. This is attractive in two ways. 1) Only readers specifically interested in the device/drug/ would see the advertising and 2) we can market the ad space to companies as being space that only readers with specific interest in their product will see;

i.e., only very real potential customers would be seeing ad so the company could expect a high yield from their ads.

Continued Editorial Leadership

While I do not have any immediate plans for retiring from my current efforts on *The Guide* that day will obviously come. I have spent some thought on this. The immediate answer to this is to generate a site that is dynamic and attracts others to support its work. To this end I am very committed. If we can accomplish this then the job of transferring editorial responsibility will be much easier since you should be able to attract good candidates. If our site is not dynamic and current then the question will be of doubtful importance. In the immediate future I feel it important to complete the remaining sections for *The Guide* so that the work has broad coverage of our field. We can then transition to a phase of "backfilling" to complete any areas not covered and, more importantly, formalizing the process for keeping the site up-to-date. We can then also reflect on the patterns and degree of usage, doing what we can to increase usage of the site. This will also be a time when we can work with our website developers to exploit new capabilities of the Internet to further increase the attractiveness of the site. All this will be done with a goal of increasing readership and thereby the notoriety of the site to the level that is at least comparable to that of our front line textbooks.

| Again, I want to thank the executive for their support for this endeavor. I think [jet-it](#) will ultimately make us a model on how a professional organization can care for its specialty and its knowledge base.

The ISPN Guide to Pediatric Neurosurgery

Report to Executive

The ISPN Guide to Pediatric Neurosurgery has made significant progress towards becoming a comprehensive site for information on the diseases managed by our specialty. As of September 19th we have the following 29 completed chapters on the site:

- Tumors in the Nervous System of Children
 - Supratentorial Low-Grade Gliomas
 - Supratentorial High-Grade Gliomas
 - Supratentorial Ependymomas
 - Supratentorial Primitive Neuroectodermal Tumors
 - Supratentorial DNETs
 - Supratentorial SEGAs
 - Supratentorial Choroid Plexus Tumors
 - Supratentorial Meningiomas
 - Supratentorial Tumors of the Lateral and Third Ventricles
 - Infratentorial Brainstem Gliomas
 - Infratentorial Cerebellar Astrocytoma
 - Infratentorial Medulloblastoma
 - Infratentorial Ependymomas
 - Infratentorial Hemangioblastoma
- Infections in the Nervous System of Children
 - Tuberculosis
 - Meningitis
 - Brain Abscesses
 - Spine Infections
 - Shunt Infections
- Hydrocephalus and other Anomalies of CSF Circulation in Children
 - Normal CSF Circulation and Hydrocephalus in Children
 - Hydrocephalus after IVH
 - Hydrocephalus due to Posterior Fossa Tumors
 - Slit Ventricle Syndrome in Children
 - Long-term Management and Outcome in Hydrocephalus in Children
- Congenital Disorders of the Nervous System in Children
 - Embryology of the Central Nervous System in Children
 - Positional Plagiocephaly in Children
 - Atretic Encephalocele in Children
 - Cervical Encephalocele in Children

Another 13 chapters are in revision in the Tumor section, 10 in the Congenital section, 4 in the Hydrocephalus section, and 2 in the Infection section. All the chapters that are on the <http://guide.ispneurosurgery.org> site are complete and ready for the public. If you have not already looked at the site I ask that you do so before the Executive meeting so I can answer any questions you might have.

Currently I am working on editing chapters from the Spine Section and then will move on to the Functional, Vascular and Trauma Sections to complete the process. Along the way I will

continue to try to “backfill” the partially completed Sections by encouraging the authors to get their revisions into me and recruit new authors for any additional chapters that we feel are needed.

To date we have spent nearly \$20,000 on editing of the chapters that averages about \$680 per chapter. Potentially we have at least another 60 chapters who we have recruited authors for that may need editing once complete with an additional cost of roughly \$40,000. I imagine that over the next year we will incur editing bills of around \$20,000. The ongoing maintenance costs for the site are included in the \$6000/year administration fee paid to Moonbrand for the ISPN’s website at large.

Issues that should be discussed by the executive are:

- Removing the password protection on the site
- Who will be able to access site
- Funding of the site’s developmental expenses (editing, exploring additional technologies and deploying them)
- Establishment of a committee or subcommittee to assist in the site’s development (recruitment of ISPN members to work on site) and to serve as a liaison between *The Guide* and the executive.
- Crediting contributors
- Approaching other pediatric neurosurgical and general neurosurgical societies for assistance in the development of material (text, video) to be placed on site.

In the interest of starting the conversation on these points I will give you my views:

Access to Site: When and Who

- Request that Executive Board **Approve Access** to site.
At this time the Sections on Tumor, Hydrocephalus and Infections have a creditable amount of material posted that covers most of the commonly sought information on these topics. The material is complete enough so as not to leave a reader with a sense that the site is “under construction” and it can, at this point, serve the purpose of providing creditable information about each condition posted. By opening the site we will make this information available to those outside of our field. I also hope that this will result in speeding up completion of the chapters still to be completed and motivate other members to also provide material for inclusion.
- Request that Executive Board **Approve Open Access** for public to site.
While I can appreciate many will have a reflexive rejection of access for the general public to this level of medical information the reality is that medical information is readily available to the lay public and has been so for nearly 10 years. Anyone can search PubMed and in most cases go to journal websites to buy articles on any subject in medicine. Physicians post all manner of material on their private websites that is of varying quality. This creates much confusion for our patients and needless work for us in counseling them to clear the confusion. The level of quality of material we are gathering in *The Guide* coupled with our editorial review process promises to make it the site of record for information on the conditions in our field at Google and other search engines.

Additionally, each page provides the reader with an opportunity to either comment on its material or to write additional material for the topic. This material is then forwarded to our editorial staff for review/comments. As with all the other material on the site the editor-in-chief is solely responsible for publishing this submitted material onto site. This editorial overview and opportunity for critique and material submission from our readers should eliminate the problem of bad information clouding our patient's perceptions about their condition. It will also drive our mission for educating the world on the current state of the art in our field.

Funding the Site

I believe I have a model that will allow advertising revenue to be gained from *The Guide* that would both support its costs and not intrude on a reader's experience on the site. On the website in the Hydrocephalus Section there is a page labeled The ISPN Shunt Manual <<http://guide.ispneurosurgery.org/node/4142/view>>.

This page is a set of xray images intended for use by physicians wishing to identify a shunt valve seen on an xray. If the image for the Medtronic CSF-Flow Valve is clicked it will take you to a page that discusses the features of the valve in a neutral manner

<<http://guide.ispneurosurgery.org/node/4515/view>>. On that page you will also see the Medtronic logo which links to Medtronic's website. This example has been created by me as a hypothetical illustration showing how the placement of a company's logo with linkage would be the only advertising that we sell and that it would only show on a page that deals with a company's particular valve and no one else's.

- Request the Executive Board **Approve Trial of Limited Advertising.**

I suggest that we trial my idea on pages that describe individual shunt designs. There will be an area on *The Guide* that will have pages describing a single shunt design on each page. Only one type of shunt will be discussed on any given page. We could offer space for an unobtrusive ad link for the company whose shunt is being discussed on the page. This ad could link to the company site where the reader could read more about the shunt design and request contact from the company. In considering this we could also consider allowing the company to include a limited amount of wordage describing the shunt's attributes on our webpage for the shunt at an additional cost to the company. This limited advertising would only be seen by a reader interested in a particular shunt design and not by the general reader who is reading about shunts in general. The ad would be clearly distinguishable from our text.

Establishing a Committee/Subcommittee for *The Guide*

- Request that the Executive Board **consider the establishment of a committee** that will be charged with the recruitment of members to participate in the development and running of *The Guide*.

While I think that during *The Guide's* development it would continue to be best that a close communication exist between the Executive Board and the Editor-in-Chief of *The Guide*, the long-term health of *The Guide* will be critically dependent on members of The ISPN taking ownership of the site and feeling an ongoing responsibility for its continued development. Not only will authors be needed but also ideas on how to exploit new web-based technologies will be

needed for *The Guide* to flourish. The site must capture the imagination of our younger members and they should be given the space and support to explore new ways of communicating the knowledge we feel that the world should know about our specialty. This will also become an avenue for leadership development in our society.

Crediting our Contributors

- Request that the Executive Board **consider acknowledgement of contributors** to *The Guide*.
Our contributors should be acknowledged for the work they have put into the site. The site has an Author and Editor page that lists our contributors and their contact information (information of their choosing). We might want to consider giving them a certificate suitable for framing that also acknowledges their work. The quality of this certificate could be a heavy weight paper with a certificate template and space for us to print individual's name. We might even be able to find a template in computer software such as Microsoft Word suitable for this and then we would only have paper cost – we would do all of the printing with a laser jet printer. The certificate would be sent at the time the chapter went live on the internet.

Liaising with Other Societies

There are serious moves afoot to organize educational information to structure the education of surgeons in neurosurgery by exploiting the capabilities of the internet. In North America neurosurgical organizations are in the process of outlining information they feel a surgeon in training should learn and relating those requirements to information available on-line. This will be individualized for the learner, linking it to a trainee's progress report so areas of deficiencies in training can be appreciated and the trainee directed to educational material that will correct the deficiency. Currently, there is no other tool in pediatric neurosurgery that covers our specialty to the depth or breadth that *The Guide* does. Consequently, it will be viewed as a valuable resource to those developing the "portals for learning" for trainees.

- Request that the Executive approve **allowing linkage of *The Guide*** to any neurosurgical society's educational portal.
This can be done without any content being added or altered on our site. It would require a person or persons to liaison with the society to set up the linkage. A point on our site that contains information that a society wishes to link to would be identified to us and our representative would then assist in setting up the linkage (several minutes of simple work on our part culminating in providing the other society with the linkage information). The benefit to us will be an increase in awareness about our site and the potential for recruiting additional material from educators interested in providing material for trainees.

Communication Chair report 2012-2013

The main focus of this portfolio remains the Website and three key areas were identified for attention over the past year, with variable success:

1. **access:** consolidation of the membership list and ensuring all paid up members were registered on the website and had access was largely achieved through the efforts of our Treasurer Rick Boop and his PA Mary Guynn.
2. **content:** it remains absolutely vital to ensure we attract a much greater volume of content. In addition to an appeal during the Business Meeting, a presentation was made on Wednesday morning and this elicited a handful of volunteers. We need to do better!
3. **sponsorship:** there has been some debate about this but will need action once The Guide is live.

The ISPN Guide

This highly innovative flagship project has continued under the tireless and inspirational leadership of Rick Abbott and is due to go "live" in Mainz; please see additional report for his report on progress over the past year.

Website Initiatives

Apart from general updating of the website, the following aspects received attention:

1. The Edgardo Schijman Case of the Month: Tony Figaji. Despite assurances from numerous colleagues that cases would be submitted, few were forthcoming and only 4 have been published since the last meeting. These were of a very high standard.
2. annual dues payment through the website generally went well
3. two President's newsletters were published
4. The ever-popular register of fellowships was updated by Martin Tisdal and Dan Guillaume.
5. The ISPN email system has largely fallen into disuse and this must be reinstated. The planned hand-over meeting with both old to new EBs should facilitate this.

Appearance of the Website

Despite the interest expressed by various members, the photographic competition is yet to be launched! Once again, thank you to William Harkness for providing all the images used to date.

Website analytics

According to Google Analytics, the website was visited a total of 27,443 times over the period 2012-2013 (see below), up by 13,3 % on the previous year, with a total of 89,190 page views. The top countries of origin were the USA (5118), UK (2577: up 30%), Japan (1828), Brazil (1569: up 93%) and Germany (1419: up 57%).

Visitors accessed the website predominantly from a computer (23,757: up 6%) but there was marked growth in the use of mobile devices (2008: up 80%) and tablets (1678: up 135%). There was no particular preference for browsers which included Safari (28.7%), Chrome (26.7%), IE (25.2%), Firefox (13.5%) and Android Mobile (2.7%). These patterns will be interesting to watch as The Guide goes live.

Top pages were the Home page followed by International Fellowships (5,788: up 134%), Future Annual Meetings (incl Mainz link), Members, My Account and Officers.

Planning for 2014

In conclusion, the past 4 years have seen the development of a world-class brand for the ISPN, accompanied by a superb website, the potential of which has hardly been tapped. A number of younger members have been identified who may be able to get the Ferrari out of first gear. With the appointment of Kenes as PCO, it will be vital to ensure that there is synergy between the brand and website created and operated for the ISPN by Moon Brand and the operations of the PCO. Lastly, I would like to thank Mr Richard Moon who kindly flew to Sydney at his own expense in order to participate fully in discussions with the EB and the PCO and also extend my thanks to Mr Rufo Sanchez and Mr Peter Dean for their efficient and helpful support over the past year.

Graham Fieggen

Cape Town 24 September 2013

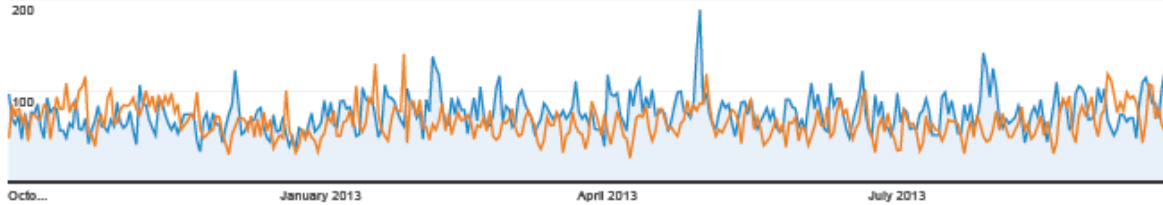
Traffic Sources Overview

Sep 25, 2012 - Sep 24, 2013
Compare to: Sep 25, 2011 - Sep 24, 2012

change in % of visits: +0.00%

Overview

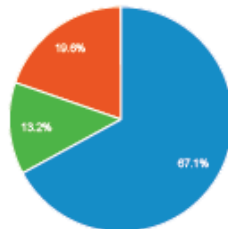
Sep 25, 2012 - Sep 24, 2013: Visits
Sep 25, 2011 - Sep 24, 2012: Visits



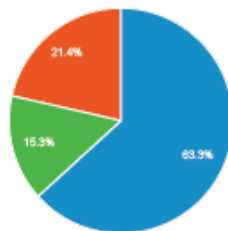
27,443 people visited this site

Search Traffic Referral Traffic Direct Traffic Campaigns

Sep 25, 2012 - Sep 24, 2013



Sep 25, 2011 - Sep 24, 2012



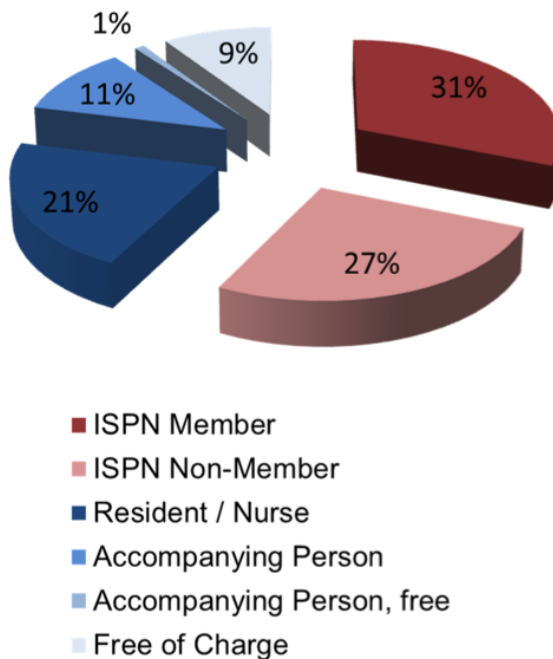
Mainz report from Wolfgang

Selective slides

1 | Registration of 513 participated

a) by Category

Category	No.
ISPN Member	150
ISPN Non-Member	151
Resident / Nurse	103
Accompanying Person	53
Accompanying Person, free	6
free of Charge	50
Total	513



1 | Registration of 513 participated

b) By countries (513 persons from 50 countries)

Country	No. of Participants	Country	No. of Participants	Country	No. of Participants
ÄGYPTEN	2	INDONESIEN	2	PORTUGAL	1
ARGENTINIEN	3	IRLAND	3	RUMÄNIEN	3
ARMENIEN	1	ISRAEL	3	RUSSLAND	8
AUSTRALIEN	7	ITALIEN	14	SAUDI-ARABIEN	9
BELGIEN	4	JAPAN	56	SCHWEDEN	4
BRASILIEN	17	JORDANIEN	1	SCHWEIZ	7
BULGARIEN	2	KANADA	8	SINGAPUR	1
CHINA	11	KASACHSTAN	2	SPANIEN	2
COSTA RICA	2	KOLUMBIEN	1	SÜDAFRIKA	5
DÄNEMARK	8	KOREA	19	SYRIEN	1
DEUTSCHLAND	112	KROATIEN	2	TAIWAN	4
FINNLAND	5	MALAYSIA	5	TSCHECHISCHE REPUBLIK	4
FRANKREICH	8	MEXIKO	4	TÜRKEI	19
GRIECHENLAND	3	NEUSEELAND	4	USA	52
GROSSBRITANNIEN	43	NIEDERLANDE	12	VEREINIGTE ARABISCHE EMIRATE	1
HONKONG	1	NORWEGEN	4		
INDIEN	12	ÖSTERREICH	8		

2 | Scientific Program

a) Statistics of submitted abstracts

41st Annual meeting of the ISPN	No.
submitted and reviewed abstracts	375
oral presentations	291
e-Poster presentations	84
thereof confirmed as	
oral presentations	87
flash presentations	91
e-Poster presentations	177
withdrawn after acceptance	8
rejected	4
rejected due to duplication	2
rejected due to no registration	6
Trainee Award	5
application	50
confirmed	6

Nursing Symposium	No.
submitted abstracts	23
thereof confirmed as	
oral presentations	22
rejected	1

Final program	No.
lecture	39
oral presentations	108
flash presentations	92
e-Poster presentation	191
Abstracts from countries	45

2012-2013 Report for ISPN Goa (2011)

Taxes Paid (since last report): 3,55,430

Tax Lawyer and accountant fees 1,29,214

Salaries: 40,000

Office expenses, postages etc: 76,935

ISPN Course Reimbursement for Delhi 2012 Di Rocco USD 1300, Tamburrini USD 1300,

Pang USD 2100, Solanki USD 1400

Constantini USD 1200, M Messing- Juenger USD

850

Total 8150 USD_ (INR 4, 84, 921)

Travelling fellowships (local) for the courses : 25, 000 INR

Total Expenses in 2012-13: INR 11,11,500 (approx. 21,000 USD)

To be paid later this month: ISPN Course Udaipur India, (October 25th-26th), 2013:
reimbursement

Name	Reimbursement (USD)
S. Bhatia (Miami)	2400 USD
G. Fieggen (Cape-Town)	1200 USD
W. Harkness (London)	1300 USD
TT Wong (Taipei)	1200 USD
G. Tamburrini (Rome)	1300 USD
TOTAL	7400 USD

The Indian currency is not freely convertible and Reserve bank of India does not normally permit foreign currency reimbursements. Furthermore, a minimum of 30 % taxes had to be paid locally if the money is sent outside the country as per Reserve Bank guidelines.

This money can be utilized for charitable activities in the field of Pediatric Neurosurgery in India as per Income tax rules (for the next 5 years) without any taxation.

A Charity has been formed to take care of this fund to promote pediatric neurosurgery education and care in India. This is consisting of B. Chidambaram (IndSPN president, Chennai), N.K. Venkatramana (IndSPN Vice president, Bangalore), Uday Andar (EC member and ISPN 2011 treasurer, Mumbai) and C. Deopujari. We add to this with some donations and continue to increase this corpus for proposed future Plans as discussed earlier with ISPN executive: 1. Spend on ISPN education programs for at least 3 more years in India, 2. To give 2 travelling fellowships for young Indians to attend ISPN meeting every year for 3-5 yrs and 3. Fellowships in India for next few years for young Indians and South Asian neurosurgeons to train at some training centers and to attend education programs. 1 application from Nepal, 2 from Bangladesh and 1 from Indonesia received so far. These will be called ISPN (India) fellowships.

Pages:

1-3	Agenda short
4-5	SOP for selecting sites
6	Sydney report
7	Rio report
8	Ch NS report
9-15	Treasurer report including membership issues More files upon request
16-17	Ways and Means
18	Membership fee decision Goa
19-20	Liaison committee
21-23	Membership committee More files upon request
24-30	Education committee
31-36	Wiki
37-38	Communication committee
39-40	Mainz report
41	Goa report
42	Pages