



International Society for Pediatric Neurosurgery

Annual Business Meeting

Wednesday, November 3, 2010, Jeju, KOREA.

Agenda

- 10.1 Presidential Welcome**
President Saffet Mutluer
President Elect Paul Steinbok
Secretary Graciela Zuccaro
- 10.2 Minutes of Previous Meeting (Los Angeles) - 2009** Graciela Zuccaro
- 10.3 Annual Meeting Reports**
a. 2009 – Los Angeles Gordon McComb
b. 2010 – Jeju Kyu-Chang Wang
c. 2011 – Goa Chandrashekar Deopujari
d. 2012 – Sydney Charles Teo
e. 2013 - Mainz Wolfgang Wagner
- 10.4 Treasurer’s Report** Frederick Boop
- 10.5 Committee Reports**
a. Audit Shlomi Constantini
b. By-Laws Wan-Tew Seow
c. Membership Il-Woo Lee
d. Education Chandrashekar Deopujari /
Tadanori Tomita
e. Communication William Harkness
f. Ways & Means Sergio Cavalheiro
g. Scientific John Kestle
h. Liaison Francesco Sala
i. Ethics & Morals Takayuki Inagaki
j. Nominating Tai-Tong Wong
- 10.6 Historian** Carlo Mazza
- 10.7 Child’s Nervous System** Concezio Di Rocco
- 10.8 Future meeting sites** Paul Steinbok
- 10.9 Incorporation issues (See By-Laws Report)** Wan –Tew Seow
a. Update of incorporation issue
b. Required By-Laws Changes
- 10.10 Website issues (See Communication Report)**
a. Current status - Harkness
b. Continued maintenance of website



- c. Fee payment via web site
- d. Oxford abstracts
- e. Future development of the website

10.11

New Business

- a. Logo of the ISPN
- b. Formal ISPN letterhead (Rick Boop)
- c. Guide / electronic textbook discussion
- d. Sponsors and donations discussion
- e. Albright Fellowship in Kenya (already voted electronically)
- f. Strategic management and planning (Saffet Mutluer)
- g. Springer contract. Request for proposals (Rick Boop)
- h. Long-term Congress Organizer (LCO) discussion (Schlomi Constantini)
- i. Poncho Report (Graciela Zuccaro)

10.12

Correspondence



10.1 Presidential Welcome

Dr. Mutluer opened the Meeting.

10.2 Minutes of previous Meeting – 2009

The minutes of the meeting held in Los Angeles had been circulated previously and were approved unanimously with no comments.

10.3 Annual Meeting Reports

37th Annual Meeting 2009 – Los Angeles, USA

The following is a summary of the most important numbers of the ISPN 2009 Meeting, which was provided by Dr. McComb.

• Attendees	
Neurosurgeons	154
Residents/Fellows	56
Invited Speakers	8
Nurses	26
Spouses/Guests	37
Exhibitors	<u>37</u>
	320
• United States	116
• United Kingdom	39
• Republic of Korea	21
• Japan	14
• China	12
• Italy	10
• Turkey	10
• Brazil	9
• Canada	8
• India	8
• Poland	8
• Argentina	6
• Czech Republic	4
• Belgium	4
• Denmark	4
• Germany	4
• Netherlands	4
• Spain	4
• Sweden	4
• Taiwan	4
• France	3
• New Zealand	3
• South Africa	3
• Australia	2
• Austria	2



• Costa Rica	2
• Finland	2
• Indonesiasia	2
• Ireland	2
• Mexico	2
• Syria	1
• Serbia	1
• Singapore	1
• Switzerland	1
Total Countries	34

Revenue

• Registrations	\$183,530
• Exhibits	\$72,500
• Sponsorship	\$25,000
• Social Events (part of registration)	\$0
• Tours (pass through)	\$0
	\$281,030
• Expenses	\$297,830
• Revenue	<u>\$281,030</u>
• Loss	\$16,800
• Original Budget	\$353,750

38th Annual Meeting 2010 – Jeju, Korea

The following report was sent by Dr. Kyu-Chang Wang.

Report of the ISPN 2010 ISPN Executive Meeting on Oct. 31, 2010

1. Scientific Session Overview

a) Abstract Submission Status

- 254 papers submitted from 34 countries
- Total of 240 papers are accepted

b) New Rules for the Presenting Author

- Limited no. of abstract submission: Maximum of two abstracts per a presenting author
- Applied the author's registration deadline (earlier the normal pre-registration deadline)

c) Free Paper Sessions

- 69 oral full presentations, 59 oral flash presentations, 103 e-posters

d) 18 invited speakers are assigned



e) 131 abstracts for the oral & oral flash presentations will be published as a Special Edition of the CNS as usual

- 3 authors withdraw their abstracts

f) 106 abstracts for the poster presentations will be published as a Special Edition of the Journal of Korean Society for Pediatric Neurosurgery and distributed to all attendees

g) Additional Scientific Programs

Category	Program	Date	Remarks
Pre Program	Moyamoya Disease Updates	Oct. 30 (Sat)	Hosted by KSPN, ISPN 2010 & WFNS Pediatric Comm.
Workshop	Medtronic Neurologic Technologies Valve Presentation	Oct. 31 (Sun)	
Nurse Symposium	Invited Session (MD) & Nurse Oral Presentations	Nov. 1 (Mon)	Parallel Session with the ISPN2010 Scientific Program
Luncheon Seminars	Hydrocephalus Research Masters 2010: Special Lectures and Award Presentation	Nov. 1 (Mon)	Parallel sessions
	Pediatric Epilepsy		
	Endoscopic Surgery Neuromodulation: Intrathecal Pump for Baclofen	Nov. 3 (Wed)	Parallel sessions

※ Luncheon seminars are hosted by each sponsor companies

2. Registration Status

a) Pre-registration deadline September 10, 2010

○ Extended pre-registration deadline September 30, 2010

b) Regular registration deadline October 30, 2010

c) Registration Status

○ 426 participants from 35 countries (370 medical participants & 56 accompanying persons)

○ Approximately 5% of the participants will be registered on-site

○ Participants list will be prepared at the registration desk from Nov. 1 (Mon)

d) Registration Status by Countries

Countries	No. Participant	Countries	No. Participant	Countries	No. Participant	Countries	No. Participant
Argentina	4	Germany	9	Nigeria	1	Thailand	8
Australia	9	Greece	1	Philippines	2	Turkey	13
Brazil	10	India	15	Poland	6	UAE	1
Bulgaria	3	Indonesia	2	Rep. Korea	153	UK	20
Canada	7	Israel	6	Saudi Arabia	2	USA	38
China	10	Italy	11	Singapore	2	Total	426
Czech Rep.	4	Japan	63	South Africa	2		
Denmark	2	Malaysia	2	Spain	1		



Finland	4	Mexico	3	Sweden	2		
France	3	Netherlands	3	Taiwan	4		

3. Social Events

Events	Date & Time	Venue	Remarks
Presidential Dinner	Oct. 30 (Sat) 18:30~	The Shilla Jeju	72 invitees
Welcome Reception	Oct. 31 (Sun) 18:30~	The Shilla Jeju	all participants welcomed Sponsored by Medtronic
Jeju Night	Nov. 2 (Tue) 18:30	Haevichi Hotel & Resort Jeju	moved via buses to the venue after the outdoor activities
Gala Dinner	Nov. 3 (Wed) 18:30~	The Shilla Jeju	all participants welcomed

4. Tour

a) Official Tour (Nov. 2, 13:00~18:00)

- Application will be accepted via the ISPN2010 website (first-come-first-serve basis)
- Courses:

Course	Expected No. of Participants	Course	Expected No. of Participants
OT 1- Golf in Jeju Island (player paid the green fee)	24	OT 3- Olle Trekking	42
OT 2- Jusangjeolli Tour by Pleasure Boat	78	OT 4 - UNESCO World Natural Heritage Tour	106

b) Optional Tours (Oct. 31~Nov. 4)

- Tour programs for the accompanying persons will be operated during the meeting

5. Financial Status

- Estimated Revenue: \$380,000
 - Registration Fee (50%): About \$185,000
 - Sponsorship & Exhibition (50%): About \$195,000
- Estimated Expenses: \$350,000
- List of Sponsors & Exhibitors

Category	Company
Platinum	
Gold	 



Silver	  
Bronze	   
	  
	  
	    
Exhibitors	  
	  

6. Review of the Oxford System

a) Strength

- User friendly interface for both administrators and abstract submitters
- Easy to modify the system by the administrator
- Easy to download the data in EXCEL file format
- Easy to send the notification to the authors
- Easy to check the submission status

b) Weakness

- Hard to combine the author's personal information with the abstract submission status
- System only requires very little personal information (name, e-mail and country) in submitting

abstracts,

therefore the administrator has to personally ask to the authors when the administrator needs to more information such as name of institute, job position, city and so on.

- Cannot modify the download data in the form of the administrator's need

[39th Annual Meeting 2011 – Goa, India](#)

The following report was sent by Dr. Chandrashekar Deopujari.

We are very happy and thank the ISPN for the opportunity of hosting the 39th annual conference in India next year.

The conference dates have been fixed from 16th to 20th oct 2011.



The venue will be Goa

A local organizing committee has been formed with Chandrashekhar Deopujari as Organizing Chairman, Ashok Mahapatra as vice Chairman, B.Chidambaram as Secretary and N.K.Venkatramana as the treasurer. A meeting of the core committee was recently held in Goa for site inspection for conference venue as well as arrangements for other events.

An event management company has been drafted in and various events are being finalized to give a flavor of Indian hospitality.

A website is being built and we are hoping to start registration at jeju with special rates for onsite registrations there. The registration rates will not be more than this year and special packages are being worked out for residents and also for young neurosurgeons in the developing world.

We will have a preconference CME on Pediatric Epilepsy Surgery on Saturday the 15th with ISPN faculty and a hydrocephalous workshop on the 16th.

We would also like to have the permission to hold 2 luncheon symposia on Monday and Wednesday (17 & 19) during the conference and have a special symposium on either CNS infections ,craniofacial malformations or CV junction anomalies.

We hope for a large attendance from ISPN members and look for a large participation from SouthEast Asia to make this a great success.

[40th Annual Meeting 2012 – Sydney, Australia](#)

The following report was sent by Dr. Charles Teo. He could not attend the meeting.

Date: **September, 9th to the 13th, 2012**

Although this date clashes with the end of the Para-Olympics in London, the previous date was changed out of respect to our Jewish colleagues and all other weeks in September clash with other neurosurgical meetings. The weather is fine. Rainfall is minimal.

Venue: **The Four Seasons, Sydney**

This magnificent hotel has been secured as the meeting venue and meeting hotel. Their rates are most competitive and the main hall accommodates up to 800 attendees. It is located in the Rocks district, the oldest part of Sydney, and in walking distance from the Opera House, harbor ferries, major shopping areas and historical sites. They will provide transport for registrants to and from the airport at no charge and a dedicated assistant manager for the entire length of the meeting to assist with any requests. There is an on-site health spa and gym opened 24 hours a day.

Budget: **As of Sept. 10, 2010**

An account has been established under the name ISPN2012. No sponsors have been approached or secured at this time.

<u>Debit</u>	The Four Seasons Hotel for securing rooms and meeting space	25,000
	Pret-a-Party (Conference organisers) retainer	5,000
<u>Credit</u>	Centre for Minimally Invasive Neurosurgery (loan)	30,000

Request: Are there funds available to offset some of the current costs?

Respectfully submitted,

Charlie Teo

[41st Annual Meeting 2013 – Mainz, Germany](#)

The following report was sent by Wolfgang Wagner. He could not attend the Meeting.

The meeting site (venue) of the 2013 annual congress of the ISPN will be Mainz, Germany. The city of Mainz lies in the heart of Europe, directly at the river Rhine.



The chairman of the meeting will be Wolfgang Wagner.

Negotiations have been started with a professional congress organizing company experienced in the organization of national and international meetings of medical societies.

As date for the meeting, September 29, 2013 (Sunday) – October 3, 2013 (Thursday) is proposed. This date has been discussed with Paul Steinbok and Saffet Mutluer and should cause no conflict with important religious feasts or other scientific meetings. The date has been provisionally fixed by the Congress Centrum Mainz and the congress organizing company. The climate in Germany at this time can be expected to be friendly and moderately warm, ideal for out-door activities.

The Congress Centrum Mainz is basically recommend as venue. It has all necessary conference facilities, is located directly at the river Rhine, a few steps away from Mainz downtown.

Several hotels of different categories are in walking distance.

Mainz is very easy to access from the international airport Frankfurt Rhein-Main. It is linked to the airport by regularly circulating trains and other public transportation. At the congress site itself, all scientific activities including welcome reception and gala dinner are possible in walking distance.

Several social activities will be offered: Cruise on the river Rhine to the famous Loreley cliff (half day tour), guided tours through Mainz (St. Martin's Cathedral, St. Stephan (Chagall windows), Gutenberg Museum and other museums, and many more); bicycle tour through the nearby Rheingau (vineyards), vine tasting in Rheinhessen, excursions to Wiesbaden, Frankfurt or Darmstadt; pre-/post-congress tours to Cologne, Heidelberg, Worms, Speyer etc.. A golf/tennis tournament will be arranged in the vicinity of Mainz.

Safety and security are no special problems in Mainz (they are comparable to other German cities with a few hundred thousands population). Tourists as well as inhabitants generally feel safe in this city.

The congress company has started negotiations with the Congress Centrum Mainz and possible sponsors to create a budget balancing the financial interests of all involved parties. All efforts will be made to cause no financial loss to the ISPN.

Wolfgang Wagner
Mainz, Germany

10.5 Treasurer's Report – Dr. Frederick Boop

ISPN 2010 Annual Treasurer's Report for Executive Committee Meeting

Start of accounting period October 5 th , 2009	\$381, 085.01
Available funds \$328, 706.00	
Certificates of Deposit \$52,379.01	

Income (Based on available funds)

1. Membership fees	\$57,130.00
2. Springer Royalties	\$84,166.94
3. Donation to William Harkness	\$50,000



4. Grants for Website	
Aesculap	\$10,000.00
Integra	\$10,000.00
Medtronics	\$5000.00
Johnson & Johnson	<u>\$22,000.00</u>
Total	\$238,296.94

Expenditures:

ISPN Los Angeles Meeting \$19,399.43

Presidential Plaques \$627.00

Shipping Costs (Springer) \$68,822.61

ISPN Courses	\$40,000
ISPN Shanghai Course	\$10,000.00
ISPN Moscow Course	\$10,000.00
ISPN Kolkata Course	\$10,000.00
ISPN Jakarta Course	\$10,000.00

Tax exempt process and tax filings

IRS	\$100.00
US Treasury	\$750.00

Citrin Cooperman Payments (501c3 and tax filings)

November	\$800.00
January	\$900.00
March	\$1000.00
July	\$1450.00
August	\$1200.00
September	\$550.00

Total \$5900.00

Danziger and Markoff
(Preparation of Bylaws) \$700.00

Credit Card Processing Fees :	
First Data Fees	\$1409.00
Bank Charges	\$2,283.00

ISPN Website
Phase II \$50,000.00



ISPN Albright Fellowship \$2500.00

Total Expenditures \$192,491.04

Net Income 2009-2010 at October 30, 2010

Available funds	\$237,833.02	
Certificate of Deposit	\$53,293.36	(Rate 3.55%)
Certificate of Deposit	\$100,625.22	(Rate 1.46%)

Income Total \$391,751.60

Anticipates Expenses:

Website Phase II	\$24,000.00
ISPN Annual Scholarships (six)	\$12,000.00
Graciela Zuccaro-Poncho	\$2000.00

2010 Bank Statements by Month

<u>Month</u>	<u>Credits</u>	<u>Debits</u>	<u>Total</u>
December 2009			\$180,718.75
2010			
January	\$23,490.00	\$14,848.58	\$185,880.17
February	\$16,330.00	\$3,664.38	\$187,040.17
March	\$1450.00	\$2127.78	\$198,835.79
April	\$5220.00	\$5898.25	\$197,189.76
May	\$96,666.59	\$4,740.34	\$289,116.01
June	\$34,682.00	\$448.66	\$323,349.35
July	\$10,290.00	\$53,577.15	\$280,062.20
August	\$7,900.00	\$11,822.81	\$276,139.39
September	\$27,220.00	\$70,105.78	\$233,253.61
October	\$4920.00	\$340.59	\$237,833.02



Comments:

1) The totals for the months of January and February seem incorrect. I will need to contact our banker to determine how they arrived at these numbers.

2) The fees for Citrin Cooperman for preparation of 501c3 is non-recurring but the ISPN still has to file a tax return yearly. Accounting fees for tax preparation this year were \$2500.00 and will likely be recurring costs.

3) We still have 65 of our 270 active members who have not paid 2010 dues. By our bylaws, any member who doesn't pay dues for 2 years in a row is moved to inactive status. We need to consolidate our lists between the membership committee, the communications committee, the treasurer and the secretary into one accurate list.

4) Springer withheld \$ 15,245.12 in Income Tax and \$838.48 in Solidarity Tax yielding a net Royalty payment to ISPN 78,367.02 EUR. After taxes we received \$85,529.59 USD. We are applying to the German authorities as a US tax exempt organization but have not heard back from them yet as to whether we can reclaim any of these monies. On the other hand, we paid Springer EUR 52,959.00 or \$68,822.61 for a net ISPN profit of \$16,706.98. At the same time, Springer informed us that Child's Nervous System produced EUR 553,391.57 profit for them this year (\$697,273.38 USD). Given that we are the editorial board, we solicit and collect the annual subscription fees, and they list 0 dollars sold in advertising this year, I would suggest that ISPN does most of the work, receives a nominal payment, and Springer gets ¾ million dollars a year profit from CNS. Based upon this, I would suggest we send out a request for proposals to several big publishing houses (Elsevier, Thieme, JNS Publishing group) and see if our contract with Springer is equitable.

10.5. Committee Reports

a. Audit - Shlomi Constantini

The following report was sent by Dr. Constantini.

The treasurer's report is approved!

We did have some questions resolved during this approval process, mainly with the Pasadena organizing company.

I would like to add a word of caution, which I have expressed to many of you personally:

The officers within the EB of the ISPN may be personally legally accountable for financial, non-regulatory procedures.

Such regulations, because we are an international organization, may be according to USA/NY law (where we are registered now), and/or according to the specific country where the yearly activity is being held.

Just as an example, US and European regulations are beginning not to approve meetings held in *resorts*.

This is just an example how the *regulation-era*, will be affecting us all more and more.

This *financial-issue phobia* that I have, has also to do with our discussion on a potential LCO.

Shlomi Constantini
30-Oct-2010

b. By-Laws - Wan-Tew Seow

By-Laws Committee Final Report for 2009-2010



The main duty of the By-Laws Committee for 2009-2010 was to revise and rework the ISPN's Constitution and By-laws which arose as a result of the Incorporation of the ISPN as a charitable organisation in New York as of November 2009.

The by-laws following Incorporation were drafted by New York lawyer, Mr Michael Markhoff, who did the process of incorporation on behalf of the ISPN and was sent out by Rick Abbott.

Although there was essentially no change to the ISPN's original Constitution & By-laws' except for what was needed for the process of incorporating the ISPN in NY, there was debate about some of these draft changes to the by-laws. In particular, some parts of the original draft were deemed to be too commercialised, e.g. using the name "ISPN Inc", "Board of Directors" as examples.

Several Exco have helped and gave their comments and suggestions on these changes, especially Rick Abbott (and Michael Markhoff, the lawyer who initiated the changes), President-elect Paul Steinbok, the Secretary and our President. Terms and phrases thought to make the ISPN sound like a business entity were changed to match the original as much as possible. Some of the sections were removed because they were redundant and new ones added, with some changes to clarify the roles of the executive, etc, as required for incorporation.

A foreword was added to let viewers know about the progress and incorporation of the ISPN and the reasons for it, but essentially the Constitution & By-laws have remained unchanged. The changes have been reviewed and approved by our lawyer, Mr Markhoff. Subsequently, a "final" version was sent to the Executive Board via email for further discussion and from thence a "finalized" version will be tabled to the Executive Board during the Executive meeting in Jeju before presentation to members of the Society at the Business Meeting for voting, as these changes in the C&B flow from the act of Incorporation, which had already been approved by the members. The members' approval will complete the incorporation process for the ISPN.

Flowing from the By-laws Committee's report to the Executive meeting in 2009, the current Committee is tasked to look at the rights and obligations of a new category of membership for nurses and healthcare professionals namely Allied Health Professional (AHP) membership. The Committee's recommendation is as follows:

"Health Professional (AHP) members shall be required to pay a reduced membership fee (as recommended by the Membership Committee) and are entitled to attend Annual Scientific Meetings (at reduced rates as recommended by the Membership Committee), but are entitled to participate in the Annual Business Meeting of the Society. They may not vote and may not hold office. They may be invited to participate in other activities of the ISPN and be members of Standing Committees and Special Committees."

c. Membership - Il-Woo Lee

Membership Committee Report Jeju 2010

- At the end of October 2010, the number of members according to the continents are as follows:

Continent	Active Members	Senior members
ASIA	117	3
EUROPE	64	8
N & S AMERICA	144	14
AFRICA	7	2
OCEANIA	12	1
Total	344	28



At the present time, we have 372 members in total of which 344 are active and 28 are senior members, 1 associate member and 1 candidate member.

2. There is no new application for senior membership
3. There is no reported deceased member
4. There are 28 membership requests (26 active members and 1 associate member, 1 candidate member) in 2009 Los Angeles meeting and all applications are approved.
5. 44 active membership requests have been received for the term 2009-2010. The list of applicants is as follows:

1. Dongho Kim	(Korea)
2. Kyung Soo Min	(Korea)
3. Ajay Sinha	(United Kingdom) - incomplete
4. Ann Ritter	(United States)
5. Benzamin Warf	(United States)
6. Bermans J Iskandar	(United States)
7. Cagatay Onal	(Turkey)
8. Charles Stevenson	(United States)
9. Christina Notarianni	(United States) - incomplete
10. Darach Crmmnis	(Ireland) - incomplete
11. David Sandberg	(United States)
12. Dominic Thompson	(United Kingdom)
13. Edward Ahn	(United States)
14. Hassan Kadri	(Syrian Arab Republic)
15. Holly S Gilmer	(United States)
16. John Robert Goodden	(United Kingdom)
17. John Socrates Myseros	(United States)
18. Jun Kurihara	(Japan) - incomplete
19. Mohammad Shaker	(Iraq) - incomplete
20. Moutasem Azzubi	(Canada)
21. Natarajan Muthukumar	(India)
22. Najat Isik	(Turkey)
23. Paul Chumas	(U.K) - incomplete
24. Phi Ji Hoon	(Korea)
25. Radovan M. Mijalcic	(Serbia)
26. Rajeev Kariyatti	(India)
27. Rakesh Ranian	(India)
28. Robert Francis Keating	(United States)
29. Samer K Elbabba	(United States)
30. Sandrine de Ribaupierre	(Canada)
31. Suchanda Bhattacharjee	(India)
32. Suhas Udayakumaran	(India)
33. Sumit Sinha	(India) - incomplete
34. Susan Durham	(United States)
35. Thomas Blauwblomme	(France) - incomplete
36. Uday Andar	(India)
37. Ulrich-Wilhelm Thomale	(Germany)
38. Usiakimi Igbaseimokumo	(United States) - incomplete



39. Varindera Singh (India)
 40. Wihasto Suryaningtyas (Indonesia)
 41. Young-seok Park (Korea)
 42. Yuqi Zhang (China)
 43. Jodi Smith (United States) –incomplete
 44. Gary W Tye (United States) - incomplete

* 33 applicants completed their applications.
 11 applicants did not complete their applications until 9:30 a.m., 2010.10.31.

d. Education - Chandrashekar Deopujari /
 Tadanori Tomita

ISPN Education Committee Report and Agenda, 2010

Co-Chairs : Chandrashekhar Deopujari, Tadanori Tomita

Members:

North America: Abbott, Handler, Steinbok, Walker
South America: Cavalheiro, Zuccaro,
Europe: Dirocco, Harkness, Mazza, Mutluer, Zerah
Asia: Arai, Mahapatra, Seow, Teo, Wong, Ma, Chidambaram
Middle East/Africa: Ammar, Fieggen

Report: (for program detail, see attached)

ISPN Courses:	Location	Date	Scientific Chair	Local Committee
India	Kolkata, India Chatterjee,	11/5-6/2009	Tomita	Sandip
B.Chidambara C.E.Deopujari				
Russia	Moscow, Russia	11/23-25/2009	Tomita	S. Gorelyshev
SEA	Jakarta, Indonesia Saekhu	2/26-28/2010	Tomita/Deopujari	Mohamad
Lutfi Hendriansyah E. Wahjoepramano				
China	Shanghai, China	4/27-29/2010	Tomita/Deopujari	J. Ma

Scheduled ISPN Courses in 2010 - 2011:

China	Hong Kong, China	11/6-7/2010	Tomita/Deopujari	Xin Lun Zhu
India	Hyderabad, India	11/18-19/2010	Deopujari	Deopujari
Russia	Moscow, Russia	12/1-3/2010	Tomita/Deopujari	S. Goreyshev
Africa/M. East	Saudi Arabia	1/22-24/2011	Deopujari/Tomita	Ahmed Ammar
India	Goa	11/15/2011	<i>Deopujari (Satellite with ISPN) : Spilepsy</i>	

Future sites for 2011-2012:

Africa/M.East	Cairo, Egypt	1/2012	Elgohari Elgohari Ahmed Ammar
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China
SEA
S. America
India

Agenda:

The ISPN Guide
Education Corner “Ask the expert”

e. [Communication - William Harkness](#)

The following report was sent by Dr. Harkness on October 26, 2010

Report of Communication Committee

1. Website 2010

We launched the ISPN website during our Annual Meeting in Pasadena last year and have received universally favourable feedback. We have also integrated our payment system for the annual fees (please see Treasurers report) and at 25/10/2010 we have 230 members registered on the website. As we appear on paper to have a larger membership than those registered to the site we either have some members who do not wish to be registered on the website or alternatively members who are not aware of the changes that have taken place. I think the former explanation only counts for very few individuals and believe that the majority of those who have not registered simply are not aware of what has happened. Because of this I have sent repeated emails, using our old membership list, to the addresses that we have on file. A significant number of these have returned as the information is out of date. I have also asked those who are registered on the site to contact those who they know personally to get them to sign up. Any other suggestions would be gratefully received but I think that having a reduced member's rate for the annual meeting has resulted in some of our members engaging. There has been little interaction with the website from the membership. Many of the facilities that we have provided have not been taken advantage of. There could be a number of reasons for this but without doubt this needs to shape our strategy for 2011 (see below).

As a result of limited funding for 'Phase II' we refocused our attentions in 2010 onto the ability of the website to incorporate presentations, videos etc. The result of this can be seen in the sample Chapter for the ISPN Guide (see below) distributed by Rick Abbott. This will be the foundation of other initiatives in the future and so the infrastructure developed will be invaluable.

2. Funding for Website

Following the meeting in Pasadena I had understood that the Executive had given me the mandate to pursue Charitable funding for the further work on the website. I invited suggestions from the Executive as to who we could approach and we have managed to secure a further \$75k in 2010. It should be said however, that this process was difficult and time consuming. It became much easier with the recognition by the IRS of our charitable status but nonetheless if we are going to continue with this source of funding for the website I think that we must expect to have to commit a lot of time to this exercise. The delay meant a great deal of uncertainty with regards the progress on the website and progress was not slowed due to the good will of Moonbrand.

I would therefore like to propose that the Communication Committee is empowered on behalf of the ISPN to develop commercial sponsorship of the site. We believe that the site now developed and especially with the plans for 2011, represents the sort of commercial opportunity that Industry would be keen to contribute to. The Committee would pledge to do this in an in obtrusive way and would not employ pop ups. We would allow feeds to commercial sites from our webpages. We would seek the help of Moonbrand in the design of this and also in the appropriate costing.



3. Abstract Link

As had been discussed and agreed in Pasadena we secured the use of an externally available Abstract Management system (Oxford Abstracts) for our 2010 meeting. There has been feedback from the Meeting Chairman and also the Scientific Chairman.

4. Chairpersons Mail System

The mailing system for officers of the Society has been set up through Googlemail. At the outset there were some problems expressed by some and it appeared that some mailservers rejected the emails as spam. These problems appeared to diminish with time but I am not sure whether they truly reduced or if people found ways around them. It has been suggested that upgrading to Googlemail Platinum would be a way of getting around this. I looked into this but at the time we did not have Charitable Status and so this would have incurred a cost.

5. Voting and Communication between Executive Committee

During the course of 2010 there were a number of issues raised that required a response from the Executive so as not to delay changes in action or policy. Emailing individuals or groups and asking for a response appeared to be a slow and clumsy process. There are a number of options in terms of running polls and these could be left as the sole responsibility of the Secretary and President or the Communication Committee could set up a 'solution' which we could run. This is unlikely to be a purpose built solution but rather a uniform protocol by which we use an external system.

6. Establishing Communication Committee

It has become apparent to me as Chairman of the Communication Committee over the course of 2010 that the work of running, maintaining, developing and updating the website is far beyond the capability of one individual. It is not just a question of complexity, as the instructions given by Moonbrand are very comprehensive and easy to understand, but more due to the time involved and that we wish to do this work ourselves rather than devolve it to a third party. It is for this reason that I approached our President Saffet Mutluer and asked for permission to enrol the services of a Communication Committee and allocate individual tasks to them to spread the responsibility of the website and thereby strengthen it. The composition of this Committee is from individuals that represent different geographical areas that we cover and who bring different skills.

The Committee consists of the following:-

Graham Fieggen (RSA) Vice Chair
Gianpiero Tamburrini (Italy)
Martina Messing-Juenger (Germany)
Jose Hinojosa (Spain)
Frederico di Rocco (France)
Rick Abbott (USA)
Ash Singhal (Canada)
Tony Figaji (RSA)
Dave Gruber (USA)
Geraldo Furtado (Brasil)
Nobuhito Morota (Japan)

7. The Guide



At our meeting in Pasadena the issue of an On Line textbook was discussed and appeared to meet general approval. There has been much interaction during the course of the year due to the work of Prof Rick Abbott and the opportunity presented by the work already achieved by Dr Ann Ritter and colleagues. In Mid August our President sent an email to Rick Abbott after consulting with the Executive stating the following:-

1. *The ISPN should proceed with the guide*
2. *Rick Abbott, who is initiator of this project, should continue as Editor in Chief.*
3. *There needs to be collaboration with the editor in chief of Child's Nervous system, who should also be one of the editors-in -chief or senior editors.*
4. *All editors should be members of the ISPN*
5. *All authors should be members of the ISPN unless the expertise for a particular chapter is not available within the ISPN membership*
6. *Dr Abbott should proceed to create a sample chapter, which should be completed prior to the Jeju meeting*
7. *Further work on other chapters should not proceed until the executive discusses this further in Jeju and confirms the guidelines for authorship*
8. *The roles of the chairs of the education committee and communications committee in this project need to be defined.*
9. *The overall structure of the guide needs to be reviewed by the ISPN to determine if the current format is acceptable or if another format would be preferable.*
10. *The costs of the guide need to be reviewed. If the guide is approved, a business plan for the future will have to be developed.*

The sample Chapter is now available and access to this has been granted to all members of the Executive to review. (<http://guide.ispneurosurgery.org/>)

8. Vision for 2011

In Pasadena we presented a plan for a three phased website development based on our perception of our needs and capabilities at that stage. An operational website was delivered to the ISPN membership last October and during the course of 2010 we have completed all aspects of Phase I. We have also worked on some aspects of phase II but the member's blog and news areas have not been delivered, nor have we explored the webcasting of meetings. This has been as a result of limited finance and not because of inability to deliver. As stated above there are other areas which have not been developed to their full potential.

We would therefore like to propose for 2011 that we have a year of consolidation of the website and address the following issues:-

1. Case of the Month.

We shall reintroduce a 'case of the month' section to be distributed to all members and named in honour and memory of our late colleague Edgardo Schijmann. I already have volunteers from the Communication Committee to manage this. No costs would be required but need to confirm this with Moonbrand as we would post these on the website as well as circulate to members.

2. Members Blog

We shall introduce a member's blog to allow discussion of the case of the month and other issues relating to the Society. A member of the Communication Committee will oversee this. Development costs are required for this.

3. Newsletters



The Communication Committee will produce a newsletter, at the start on a quarterly basis, to inform the membership about ISPN issues and general health issues of importance at a national or Global level. Two editors from different geographical locations will be invited to contribute to this. No costs would be involved in this.

4. Liaison with Education Committee

We have had discussions in the past about the uploading of presentations given at the teaching courses onto the website. We shall invite the Education Committee to propose one or two individuals to develop a template for presentations and then edit and upload the presentations so that they are available to members. The capability to do this has been developed this year and so this will be a natural progression of the work already in place. Minor costs would be involved in creating the area on the website.

5. Updating of the site content

Since the suite was launched the appearance of the site has altered very little. We propose that the Committee will invite contributions of material, including photos, scans etc to improve and update the appearance of the site so it remains vital.

6. Appointment of Website Editor

In order for there to be an overall editorial control of the site and to ensure that all the elements of the work come together, it is recommended that we appoint an overall Editor of the website. This editor should work very closely with the Chairman of the Communication Committee, the Educational Committee Chairs and the Editor of Child's Nervous System. He or she should be appointed for a period of not exceeding 5 years and be directly accountable to the Executive Board which he/she may be a member of but not as a result of being the website editor. This editor will also have the responsibility of liaising with the Treasurer of the Society over funding and sponsorship issues.

9. Logo

The revised version of the ISPN logo was presented at the Pasadena meeting having previously been circulated to the members of the executive. A presentation was given which included the basis for selecting the logo and the process of its design. There have been about three objections to the logo, principally centred around whether or not the spine should be included. The argument for not including the spine is based around getting the globe as comprehensive as possible and this would be compromised if the spine is included. If the Executive and in turn the members do not wish to accept the logo in its current format then we shall have to fund any proposed changes as all of the original work was done 'pro bono' by Moonbrand and in addition we would need to wait a further year before this is instituted. I appreciate that the logo may not be favoured by all but is there significant enough dissent to justify the added costs and delay? We need to make a decision as to what we wish to do.

f. Ways & Means - Sergio Cavalheiro

Dr. Cavalheiro delivered his report. ISPN received 13 applications for scholarship. 6 applications met the requirements. 4 from India, 1 from Nigeria and 1 from United Kingdom. The winners are:

1- Name: Dr. Taopheeq B Rabi

Email: eshohealth@gmail.com

Address:

Department of Neurological Surgery

University College Hospital

Ibadan, Oyo State 200001



Nigeria
Phone: +234-8034954806
Mobile: +234-8034954806
Fax:

2-Name: Dr. Patrick Schweder
Email: patrickschweder@yahoo.com
Institution: Oxford University, Department of Neurosurgery, John Radcliffe Hospital

Address:
Level 3, West Wing, Department of Neurosurgery
John Radcliffe Hospital, Oxford University
Oxford, OX3 9DU
United Kingdom
Phone: +44 1865 234 605

3-Name: Dr. Vivek Tandon Dr
Email: vivek_tandon_lko@yahoo.com

Address:
FTA- 406, Ayurvigyan Nagar,
August kranti Marg,
New Delhi , Delhi 110049
India
Phone: 91-11-25252767
Mobile: 91-9313466677

4-Name: Mr. vamsi krishna yerramneni
Email: catchpiscion@gmail.com

Address:
Hostel No:8,Room No.10,Ansari Nagar,

New Delhi, Delhi 11029.
India
Phone: 91-040-32446299
Mobile: 91-9968590040
Fax:

5- Name: Dr. rakesh ranjan
Email: rakeshr1@hotmail.com

Address:
aditya birla memorial hospital
chinchwad
pune, maharashtra 411033
India
Phone: 91-020-30717119

6- Name: Dr. Rabi N Sahu
Email drnsahu@gmail.com



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Sanjay Gandhi Postgraduate Institute of Medical Sciences,
Lucknow, Uttar Pradesh 226014
India
Phone: +91-522-2495266
Mobile: +919956076615
Fax: +91-522-2668078

g. **Scientific - John Kestle**

Scientific Committee Report for ISPN2010

1. **Members:**

J Kestle (Chair), Chidambaram Balasubramaniam, Helio Machado, Francesco Sala, Young-Shin Ra, Yasuo Yamanouchi, Kyu-Chang Wang (Annual Meeting Chair),

2. **Timeline for meeting preparation.**

The process of abstract submission and review was earlier this year. We did this in order to add a registration requirement to the process. Before final abstract acceptance the presenter had to be registered for the meeting. The timeline was:

Feb 2, 2010 First call for abstract

April 30, 2010 Abstract deadline

May 24, 2010 Authors notified of results of abstract review. They were then required to register for the meeting.

June 18, 2010 Final acceptance of the abstract if the presenter was registered.

June 30, 2010 Formatted abstract sent to Child's Nervous System

Summer 2010 Invitations sent to invited speakers.

August/September 2010 Invitations sent to ISPN members to Chair sessions. As much as possible, each session had 2 moderators, one from Korea and one from elsewhere. In order to get moderators for the sessions, the accepted abstracts were reviewed. It was assumed that people whose abstracts were accepted, would be attending the meeting and therefore would be potentially available to moderate sessions. An attempt was also made to have a diverse group of moderators from the broad geographic areas represented at the meeting. The Scientific Committee and the Society Officers were also represented amongst the moderators.

3. **Oxford System for Abstracts.**

This system was used for sending notices re abstracts, abstract submission and review. It does the job nicely once you learn the system but the support from the company is poor. Each time I emailed for help I was simply referred to the help section of their web site. The information was there but it was frustrating to have to work through problems on my own.

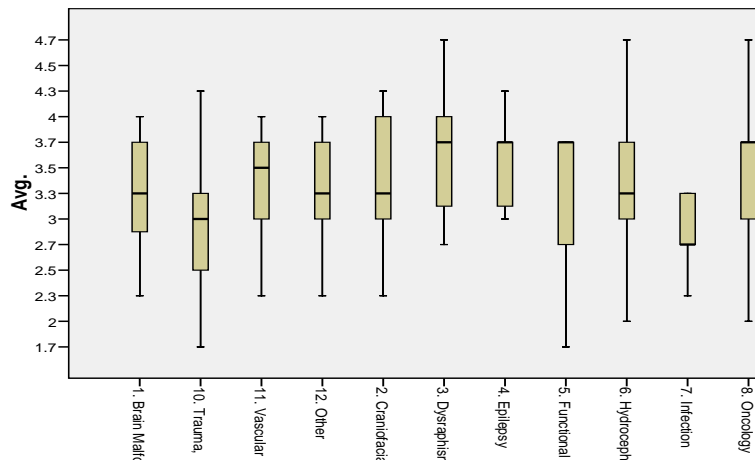
4. **Meeting data**

263 Abstracts were received (including 12 from nurses). Meeting attendees will be allowed a maximum of 2 accepted abstracts. Eleven abstracts were rejected because they were the third abstract from the same presenter. That presenter's lowest scored abstract was rejected. All of the



remaining 252 abstracts were accepted, including 62 full presentations, 70 flash presentations 12 nursing presentations and 108 electronic posters. The categories are:

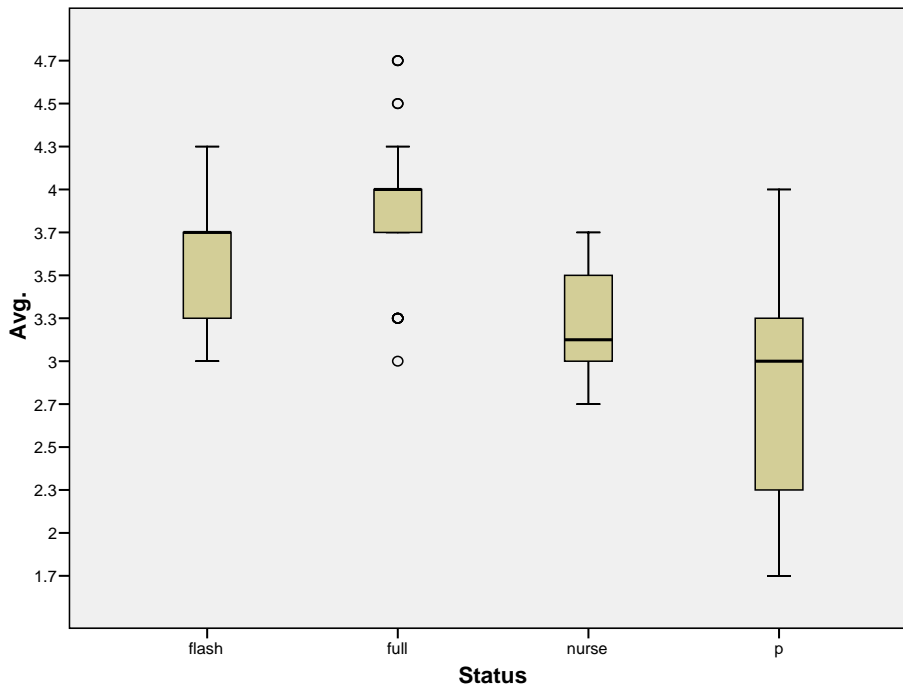
	Frequency	Percent
Oncology	59	23.4
Hydrocephalus	49	19.4
Other	28	11.1
Dysraphism/ tethered cord	27	10.7
Craniofacial	21	8.3
Brain Malformation	15	6.0
Trauma	15	6.0
Vascular	14	5.6
Epilepsy	7	2.8
Functional	7	2.8
Infection	5	2.0
Spine	5	2.0
Total	252	100.0



5. Review process.

Kestle reviewed all abstracts and each abstract had two additional reviewers. The three scores were averaged and ranked within subject categories. The highest scores were chosen for full presentation, followed by flash presentation and posters. Authors were notified of their format based on this process. Specific requests for one format versus another from authors were honored as much as possible.

Scores by format:



6. Awards and Scholarships

Raimondi award. The Raimondi award had no applicants this year.

Trainee awards. This was a new award instituted by KC Wang for this meeting. The 15 highest scoring abstracts written by residents were given a reduced registration fee for the meeting. There were 46 abstracts that had indicated they wanted to compete for one of these awards. When we reviewed them we found that a large number were not being presented by the trainee. In order to receive the award the trainee had to be the presenter. This significantly reduced the number that were considered. Ultimately 13 were awarded. The winners will be honored at the podium.

Best post awards. The posters were collected ahead of time and distributed to the Scientific Committee for review and scoring prior to the meeting. The winner will be honored at the podium.

Scholarships. Six scholarships were awarded by the Ways and Means Committee. They will be reported by the Ways and Means Chair.

In the future if the “Trainee awards” are again made available, their applications need to be coordinated with the Scholarship applications to the Ways and Means Committee. At least one person received and Trainee award and then emailed to say that they had also received a Scholarship. Their Trainee award (which is lesser value) was re-assigned.

7. Preparation of the program

Full presentations were allowed 10 minutes (7 for presentation and 3 for questions which immediately follow the talk. Flash presentations were allowed 3 minutes and 5 slides with discussion of each group of flash presentations at the end of the session. Invited speakers were allowed 20 minutes. The meeting organizer formatted the final program and sent it to the Chair for review.



h. Liaison - Francesco Sala

There is proposal of the AANS Ped Section Chair, dr. Ann Christine-Duhaime, to possibly have a member of the AANS Liaison Education Committee to be also member of the ISPN Liaison Committee, so that he/she can basically be dedicated to the liaison between ISPN and AANS Peds Section.

From a practical point of view, it should be identified a North-American ISPN member who is in the AANS Peds Education Committee, and include him in the Liaison ISPN Office sub-committee. Independently from whoever will take over the Liaison Office in the future, I think this could be a good proposal and was trying to contact Christine Duhaime to have her feedback on a couple of eligible members from the AANS perspective.

i. Ethics & Morals - Takayuki Inagaki

Dr. Inagaki had nothing to report.

j. Nominating - Tai-Tong Wong

The following report was sent by Dr. Tai-Tong Wong.

Final report of the Nomination Committee

The Nomination Committee Meeting of the 38th Annual Meeting of ISPN was held on at 8:30 on October 31, 2010 at the meeting room of Shilla, Jeju. Attendants included nominating committee chairman (Tai-Tong Wong) and committee members (Carlo Mazza, Rick Abbott, Mehmet Selcuki). Roberto Jaimovich did not attend. After thorough discussion, we reached consensus of the list of nomination for the Directory of ISPN 2010-2011. The nominated list was later approved by the executive board in the executive board meeting. The Directory of the ISPN 2010-2011 was as the following:

Society Officers

President: Paul Steinbok, Vancouver, Canada

President Elect: Tadanori Tomita, Chicago, USA

Immediate Past President and Nominating Committee Chairman: Saffet Mutluer, Izmir, Turkey

Secretary: Graciela Zucarro, Buenos Aires, Argentina

Treasurer: Rick Boop: Memphis, USA

Committee Chairmen

Audit

Schlomi Constantini, Jerusalem, Israel

By-law

Wan Tew Seow, Singapore

Membership

II-Won Lee, Daeheung-Dong, Korea

Historian

Carlo Mazza, Verona, Italy

Liaison

Francesco Sala, Verona, Italy

Communication

William Harkness, London, UK



Ethic and Moral
Takayuki Inagaki, Osaka, Japan
Scientific
John Kestle, Salt Lake City, USA
Ways and Means
Francisco Salomao, Brazil
CNS Editor
Concezio Di RoCCo, Rome, Italy
Education Co-chair
C. Deopujari, Mumbai, India
Gianpiero Tamburrini, Roma, Italy

10.6. Historian Carlo Mazza

10.7. Child's Nervous System Concezio Di Rocco

The following report was sent by Dr. Di Rocco on October 25, 2010

The journal continues to represent the international voice of Pediatric Neurosurgery and maintains a satisfactory position among the neurosurgical journals. The flow of papers submitted continues to increase constantly. In spite of the high percentage of rejection – it was necessary to ask the Publisher (and to obtain from) a higher number of pages in order to not delay publication excessively.

Actually, we are faced with an editorial dilemma: whether to limit the number of articles published by selecting only those from high specialized research and clinical centers (this will result in an increase of the IF) or continues to represent pediatric neurosurgery in its full extent, that is to accept also papers originating from countries and centers where pediatric neurosurgery is still in a developing phase (this will obviously decrease the IF).

Indeed, the last IF (2009) of the journal decreased slightly to a value of 1.214.

With regard to the sources of accepted contributions (period September 2009-September 2010) Europe continues to provide most of the papers (98) followed by North America (58 -40 USA, 17 Canada, 1 Mexico-) and Asia (50). Twelve papers came from South America, 11 from Africa, 5 Middle East and 4 from Australia. These figures indicate a worldwide presence of the journal, though it would expected a higher contributes by some leading countries.

There were no applications for the Raimondi's Award.

The 2011 Annual Issue will concern Hydrocephalus and the Editor is Prof. Shizuo Oi.

For 2012 I didn't receive any proposal; consequently, I would like to propose myself and Dr. Tamburrini for an issue devoted to Craniosynostosis, a field in which numerous and important progresses have been recorded in the last few years.

An important issue to be discussed is the relationships between the journal and the proposed Guide to be published on the web site.

Since the last year, there is an up going discussion between two CNS editors and Springer for a project of an electronic addition to the journal to provide the readers a new instrument of knowledge, connected to our journal, which will also provide a free access to articles and books published by Springer.

In the frame of such a discussion, Springer was asked by the Editor whether it could accommodate the Guide and which could be the conditions. Springer is ready to host the Guide without any cost but even considering some royalties for the Society.



I would appreciate whether this opportunity could be discussed by the Executive Board at the occasion of Jeju meeting.

Respectfully submitted,

C. Di Rocco

C. Di Rocco

10.8. Future meeting sites Paul Steinbok

Prior ISPN meetings

Aalborg, 2001	Europe
Kyoto, 2002	Asia
Monte Carlo, 2003	Europe
Buenos Aires, 2004	South America
Vancouver, 2005	North America
Taipei, 2006	Asia
Liverpool, 2007	Europe
Cape Town, 2008	Africa
Los Angeles, 2009	North America
Jeju, Korea, 2010	Asia
Goa, India, 2011	Asia
Sydney, Australia, 2012	Australia
Mainz, Germany, 2013	Europe

Summary

- Europe 4
- Asia 4
- Americas 3
- Africa 1
- Australia 1

Current bids

- Rio de Janeiro – Brazil – Francisco Salamao
- Athens – Greece – Spyros Sgouros
- Beijing – China – Yuqi Zhang
- Izmir – Turkey – Yusuf Ersahin

All submitted according to the template provided
Salamao, Sgouros, Ersahin – active members of ISPN
Zhang – not a member of ISPN

Immediately prior ISPN meetings



Los Angeles, 2009	North America
Jeju, Korea, 2010	Asia
Goa, India, 2011	Asia
Sydney, Australia, 2012	Australia
Mainz, Germany, 2013	Europe

My recommendation

- Rio de Janeiro
- One prior meeting in Brazil:
 - 5th: Guaruja, 1977 (G. Machado de Almeida)

The other bidders can repeat their bids next year.

The criteria for the organization of the meeting are not only rotation but as an award because of the contribution the ISPN member has given to the Society.

10.11. New Business

- [Logo of the ISPN](#)
This item was not discussed.
- [Formal ISPN letterhead \(Rick Boop\)](#)
This item was not discussed.

- [Guide / electronic textbook discussion](#)

It was noted that the Executive had approved going forward with the guide and members were asked to contact Dr. Abbot if they were interested in participating.

- [Strategic Management and Planning](#)

This item was not discussed

- [Long-term Congress Organizer \(LCO\) discussion \(Schlomi Constantini\)](#)
No report

- [Poncho Report \(Graciela Zuccaro\)](#)

As it was decided by the Ad Hoc Poncho Committee on October 12, 2009, the original Poncho is kept in Asociación Argentina de Neurocirugía (Argentine Association of Neurosurgery). A duplicate of the original poncho was made by a specialized craftswoman, with its signatures in a manner that closely copies it.

10.13 Correspondence

We received an E-mail from Dr. Jonathan Peter thanking the ISPN for the certificate of appreciation our Society sent him.



Nominations of two members to serve on the nominating committee were asked from the floor. The approved names are: Volkan Etus, from Turkey, and Young Cho-Koh, from Korea.

Respectfully submitted by
Graciela Zuccaro
Secretary ISPN